

Furneux Pelham Church of England School

Job Description for Forest School Leader



Job Title: Forest School Leader
Reports to: Headteacher and Senior Teacher

Salary Grade: H5
£25,119 – £27,334 (full time equivalent)
£13.02 - £14.17 per hour
Term time only

Purpose of the job:

The Forest School Leader will plan and deliver a Forest School programme across the whole school – from reception to year 6. The Forest School Leader will liaise with teaching staff to ensure that the curriculum for Forest School links with the Furneux Pelham School curriculum that is delivered by class teachers (both indoors and outdoors).

Principal duties and responsibilities

- ◆ In liaison with teaching staff, to plan, prepare and deliver Forest School sessions which develop resilience, perseverance, problem-solving, teamwork and communication skills across the whole age range of the school.
- ◆ To promote learning in the outdoor environment by following the ethos and principles of Forest School along with the school's ethos.
- ◆ To oversee the day-to-day delivery, organisation and smooth running of our outdoor programme.
- ◆ To ensure that Forest School activities promote child-led learning and contribute to the holistic development of all children.
- ◆ To be responsible for setting up Forest School activities and preparing the equipment and materials needed to ensure that all learners enjoy and achieve.
- ◆ To prepare and keep up to date the relevant risk assessments for Forest School sessions to ensure the health and safety of all pupils and staff.
- ◆ To implement relevant risk assessments within all Forest School sessions.
- ◆ To carry out dynamic risk assessment during a session.
- ◆ To ensure that all staff, or volunteers, involved in Forest School sessions are aware of the relevant risk assessments.
- ◆ To advise and support the school in maintaining the Forest School area in a suitable state, including any planting.
- ◆ To maintain the materials, tools and equipment in a suitable state.
- ◆ To advise the school on the necessary purchasing of any equipment, and to fill in the relevant order forms.
- ◆ Update the Forest School site handbook annually.
- ◆ To support the evaluation of the Forest School programme and to continually strive for improvement.
- ◆ Ensuring liaison with the Forest School site owners (Charity of Mary Wheatley) to ensure permissions for works are agreed.

- ◆ To encourage high standards for the behaviour and discipline of children in lessons, in accordance with the school's policy.
- ◆ To foster a love of the outdoors and an understanding of nature and environmental issues.
- ◆ To carry out other duties the headteacher may require from time to time.

To be noted: the work requires moderate levels of physical effort. It involves lifting, handling equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment. This role is exclusively outdoors and will require working on uneven surfaces and in unpredictable weather conditions.

Equalities

Be aware of and support differences and ensure that children have equality of access to opportunities to develop and learn.

Health and Safety

Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection and report all concerns to an appropriate person.

Additional information

The jobholder is expected to contribute and support the overall aims and ethos of Furneux Pelham School. In particular, they should be supportive of the aims and practices of a Church of England School.

All staff are required to participate in training and other learning activities and in performance management and development as required by the school's policies and practice. The Forest School Leader is required to work term time plus Inset Days.

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council's pre-employment checks.

This role will be reviewed annually as part of the appraisal process.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

April 2024