



# HORMEAD C of E FIRST & NURSERY SCHOOL

*Love of Learning, Love of Life itself and Love of God*

Headteacher: Mrs L Cowler



## EYFS CLASS TEACHER

### JOB DESCRIPTION

#### CLASS TEACHER – Full time Foundation Stage

##### General Duties

- ❖ To carry out the professional duties of a Main Pay Scale Teacher as defined in the current School Teachers' Pay and Conditions Document, ensuring the education and welfare of a class/group of pupils having due regard to the school's aims, values and curriculum
- ❖ To deliver high quality teaching and learning
- ❖ To share in the corporate responsibility for the well-being and discipline of all pupils
- ❖ To promote good relationships with parents and the community

##### Responsible to

The Head teacher and the Governing Body for the supply of information when required.

##### Main Areas of Responsibility:

- Have high expectations of children including a commitment to ensuring they can achieve their full educational potential and establish fair, respectful and supportive relationships with them
- To plan activities which take account of pupils' needs and their developing physical, intellectual, emotional and social abilities, and which engage their interest.
- To assess and record each pupil's progress systematically and use this to improve specific aspects of teaching.
- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work, and contribute to the development, implementation and evaluation of school policies and practice
- To mark and monitor pupils' work, providing oral and written feedback and setting and reviewing targets for pupils' progress.
- To report to parents, colleagues and outside agencies on the development, progress and attainment of all pupils.
- To maintain high expectations of behaviour.
- To promote effective working relationships between all parties within the school community.
- To attend staff meetings, team meetings, parents' meetings and other such meetings as required.
- To maintain the confidentiality of school records.
- To keep up to date with current developments in primary education through periodic in-service training courses.
- To undertake supervisory duties to ensure the smooth running of the school.
- Provide leadership across the school in a designated subject or curriculum area, this to include:
  - Monitoring quality and standards

- Contributing to school planning and self-evaluation
- Providing professional support to other teachers and support staff
- Advising the Headteacher on appropriate resources and materials
- Leading appropriate professional development.
- To actively implement the school's commitment to the safety and welfare of children/young people.
- Act upon advice and feedback and be open to coaching and mentoring
- Successfully deploy support staff so that they are able to assist with moving pupils' learning on

#### **Other responsibilities:**

- To communicate effectively with colleagues and other professionals in conjunction with teaching duties.
- To contribute to the school's review and development by attending staff meetings and to contribute to discussions.
- To review and develop professional skills deemed valuable to the post holder or school.
- To participate in a curriculum team. To share responsibility within the team for the development and co-ordination of the curriculum across key stages.
- To foster home/school links in line with school policy.

#### **For whom responsible**

- The teaching and supervision of children as directed by the Head Teacher
- The supervision of non-teaching assistants working within your class, including parent helpers and work experience students

*"I have come that they may have life, and have it to the full" John 10:10*