

SEN 1:1 Teaching Assistant

Location: Howe Dell Primary School

Pay grade – Grade H2

Purpose of the role: To work with the class teacher and Assistant Headteacher for Inclusion as part of a professional team to support the teaching and learning of an individual pupil with complex Special Educational Needs (Autism Spectrum Disorder).

Main Responsibilities:

- Provide 1:1 support for a child with Special Educational Needs
- Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' responses as appropriate and in relation to the child's personalised learning targets as outlined in their Education, Health and Care Plan.
- Provide feedback of the child's progress and attainment as part of the Education, Health and Care Plan review process.
- Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour.
- Support the teacher in monitoring, assessing and recording pupil progress/activities.
- Provide feedback to pupil in relation to attainment and progress under the guidance of the teacher.
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher.
- Support social and emotional well-being, adhering to any Pastoral Support Plan in place and reporting to the teacher and SENCo as appropriate.
- Share information about pupils with other staff, parents / carers, internal and external agencies, as appropriate.
- Under the class teacher's guidance, implement advice and support obtained from the Inclusion Team and any external agencies involved into the child's learning.
- Understand and support independent learning and Inclusion as required.
- To support and encourage self-independence.
- To adhere to and follow any Individual Risk Assessment, Risk Management Plan and Pastoral/Behaviour Support Plan in place at all times.

Knowledge	Competencies
Basic knowledge of ICT	Good communication skills (both written and verbal)
Awareness of Health, wellbeing and safety	Problem Solving
Awareness of keeping children safe	Team Player
Awareness of Data protection and confidentiality	Active Listening
First Aid	Motivation
Understanding of the Schools ethos and values	Resilience
Understanding of Autistic Spectrum Disorder	Sensitivity
(Desirable)	Compassion
	Empathy
	Patience

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Disclosure and barring Service is in the guidance notes to the application form. If you are invited to an interview you will receive more information. This role will be reviewed annually as part of the PMD process. The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

Additional Information

To integrate into all areas of job accountability the actions and behaviours required to actively implement the County Council's Equal Opportunities policy 'Putting People First'.

If appointed this contract is subject to a 26-week probationary period as determined by HCC since 1st October 2011.