



Class teacher

Job description

Job Title	Class Teacher at Weston Primary & Nursery School
Accountable to	Head Teacher / Deputy Head
Accountable for	The progress of children in allocated class. Working with the TA's efficiently.
Salary Grade	Pay will be in line with the National Pay Spine for Classroom teachers on the Teachers Pay Scale.
Conditions of Employment	<p>All teachers work within the statutory conditions of employment set out in the current School Teachers Pay and Conditions Document. The post and Job description will be revised annually by the Head teacher and may be subject to amendment as the needs of the School require, but only after full consultation with all teachers concerned. LEA grievance procedure applies in relation to any dispute arising in connection with this Job Description.</p>
Main Purpose	<p>To deliver high quality teaching and learning to pupils. The post holder will be required to carry out the professional duties of a teacher as outlined and to cooperate with requests which may be reasonably made from time to time by the Head teacher and the Deputy Head. In fulfillment of all responsibilities and duties, a Class Teacher should show a commitment to the aims, policies and ethos of the School and strive to maintain these through personal conduct and effective relationships with colleagues and pupils.</p> <p>The post holder will provide leadership across the school in a designated subject or curriculum area, this to include:</p> <ul style="list-style-type: none">Monitoring quality and standardsContributing to school planning and self-evaluationProviding professional support to other teachers and support staffAdvising the headteacher on appropriate resources and materialsLeading appropriate professional development <p>The school welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.</p>

Responsibilities

It is the responsibility of a Class Teacher to

PLAN

- Teaching programmes on a termly and weekly basis in accordance with school policies and schemes of work, and the demands of the National Curriculum.
- programmes of work and activities for pupils according to their educational needs
- differentiation within activities so that all children are able to develop their full potential
- for progression of pupils within and between activities
- educational visits and visitors appropriate to ongoing work

PREPARE

- appropriate teaching materials
- activities for pupils matched to their individual needs

ORGANISE

- the classroom environment
- the use and storage of books and other teaching materials within the classroom
- the learning experiences of all pupils
- educational visits

IMPLEMENT

- planned teaching programmes using a variety of methods appropriate to the needs of the class
- planned programmes of work and activities matched to the pupils' educational needs
- the school's policy with regards to pastoral support
- the school's policy on behaviour and discipline, including the use of appropriate praise or sanctions for pupil work and behaviour

SUPPLY THE FOLLOWING INFORMATION

- daily attendance records
- half termly/termly medium term planning sheets available for Head teacher and Deputy Head
- oral and written reports to parents
- records of progress and performance
- other documentation as necessary
- oral and written reports to any other agencies entitled to such information

ATTEND THE FOLLOWING MEETINGS

- meetings as required relating to the curriculum, administration and organisation of the school
- termly parents' meetings
- meetings with parents of pupils at Stage 2 or above on the Special Educational Needs Register

DEVELOP PERSONALLY AND PROFESSIONALLY THROUGH

- reflection on own practice and private study
- participate in the school's teacher appraisal programme
- participation in appropriate in-service education programmes

TAKE RESPONSIBILITY FOR

- the organisation and supervision of work of learning support assistants supporting the class
- the organisation and supervision of work of students assisting the class
- the organisation and supervision of work of voluntary helpers assisting the class

Review of duties

The specific duties above attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

Weston Primary & Nursery School is committed to the protection and safety of its pupils. The position is subject to an enhanced DBS check.