



# Hitchin Boys' School

Head Teacher: Mr T E Bennett BA (ED)  
Grammar School Walk, Hitchin, Herts SG5 1JB



## IT TECHNICIAN

**Grade H5/H6 (£26,409 - £31,067 FTE)**

**Actual salary: £22,842 - £26,871**

**depending on qualifications and experience**

**37 hours per week**

**Mon–Thu 8.00am – 4.00pm, Fri 8.00am – 3.30pm**

**Term time (38 weeks) + 7 days p.a.**

Hitchin Boys' School (HBS) is a high achieving, all ability, single sex school with over 1,300 students on roll. In collaboration with our partner schools, we have a mixed sixth form. Our history stretches back nearly 400 years, but we embrace fresh thinking and a modern, vibrant curriculum. We have high expectations, excellent standards of behaviour and pride in our extra-curricular activities that lead to academically successful and well-rounded students, who are well equipped for life beyond school.

**We are now seeking an enthusiastic IT Technician to join our IT team in helping support the school's IT systems.** Start date as soon as possible.

The successful applicant will be familiar with upgrading software, in particular Microsoft operating systems and Microsoft 365 and have 5 GCSEs (or equivalent) at Level 4+, including English and Mathematics. They will also be required to remove viruses/malware, replace laptop screens, complete basic hardware upgrades and re-image hard drives to our specification.

Computer networking skills and familiarity with Microsoft servers including Active Directory, Group Policies, User profiles and basic systems security are desirable however on the job training will be provided. The applicant should be able to work as part of a team in a busy environment and will have good communication skills. The ideal candidate will provide excellent customer service to both staff and students, have strong attention to details skills and good documentation practices. Applications from those wishing to contribute to other aspects of school life outside the classroom are particularly welcome.

### What can HBS offer you?

- A school with great traditions, excellent reputation but with a modern outlook
- A dedicated, well qualified and experienced staff who share the goal enshrined in our school motto "Per Ardua Ad Alta" – Striving for Excellence
- Free Employee Assistance Programme, accessible 24/7
- A campus that combines state of the art facilities with historic Grade II listed buildings
- An SLT commitment to supporting the mental, physical & emotional wellbeing of staff/students

**Application deadline: 9am on Wednesday 4<sup>th</sup> June 2025**

**Interviews to be held: TBC**

**Applications should be submitted via [My New Term](#)**

Further information on our school can be found on the school website <https://www.hbs.herts.sch.uk>

**HBS is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check will be carried out for all posts.**

**HBS welcomes applications from all applicants who meet the requirements for the position, however we are especially keen to receive applications from those in minority groups for which the school is currently underrepresented. We celebrate diversity and thrive on the benefits it brings.**

