



Job Description

Role: Teacher of Mathematics (Fixed-term)

This job description gives an overall indication of the areas of responsibility of the position but is by no means all-encompassing or fixed. The post may include other duties and responsibilities as determined by management that fall within the general responsibilities of the post. St. Francis' College Trust ('the College') is an equal opportunities employer.

Location:	Senior School
Accountable to:	The Teacher of Mathematics is directly responsible to and supervised by the Head of Mathematics. However, the Head of Mathematics may also receive instructions from the Head of STEM Faculty and the Senior Leadership Team, including the Head, who is in overall charge of the College on a day-to-day basis.
Responsible for:	Teaching of Mathematics & Further Mathematics across the Senior School.

Overall Purpose of the Job

The teacher of Mathematics' primary purpose is the delivery of Mathematics and Further Mathematics teaching within the College, and to work as part of a team to help achieve the overall aims of the College.

Main Duties and Responsibilities

- Teaching 47 lessons per fortnight
- Planning courses, preparation of lessons, setting homework and marking pupils' work.
- Informally assessing and reporting (to the Head of Department, Head of Faculty and Assistant Head, Academic and to staff meetings) pupils' academic development, progress and attitude.
- Making formal assessments, setting and marking examination papers, and writing reports as required.
- Taking responsibility for the welfare and safety of pupils.
- Promoting the general well-being of pupils, being aware of each pupil's Individual Needs as appropriate and communicating with the Form Tutor, Head of Year, and Head of Boarding as appropriate.
- Maintaining discipline and high standards of courtesy and appearance among pupils at all times and co-operating in this with all other members of staff.
- Taking care to see that the teaching room is a safe, well-ordered and stimulating environment for learning.
- Participating in staff meetings, departmental, and faculty meetings.
- Contributing to the running of the department.
- Covering, as required, for absent colleagues.
- Periodically reviewing teaching methods, maintaining knowledge of the subject and expertise up to date, participating in arrangements for further training and professional development.

Non-teaching Duties

- Arriving in school in time to read any messages or notices before assembly.
- Attending assembly.
- Attending parents' evenings.
- Actively supporting school events as far as possible.

- Taking part in a morning break and lunch-time patrol rota.
- Performing any specific duties, including those of a Form Tutor, as requested by the Head. These are arranged as equitably as possible, taking into account interests, abilities and other responsibilities. All teaching staff take on the role of form tutor.
- Making a regular contribution to the programme of extra-curricular activities.

Other Duties

You will be required to ensure the full support of the STEM Faculty and all extra-curricular programmes within the Faculty and throughout the College where appropriate.

General

The College is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. CVs will not be accepted.

Owing to the presence of students in the College, strict rules governing staff behaviour and, in particular, regarding access to areas of the College, are in place. Details may be obtained from the College.

Training and Work Equipment

The College will provide training or pay reasonable training costs where the need arises.

Person Specification

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Essential	Desirable
Education: <ul style="list-style-type: none"> • Qualified Teacher Status • Good honours degree in related subject 	Education: <ul style="list-style-type: none"> • Postgraduate qualification • Evidence of relevant CPD
Skills: <ul style="list-style-type: none"> • Strong subject knowledge across Mathematics • Excellent classroom teaching ability, demonstrated through consistent good or outstanding lesson observations • Proven ability to use data to monitor student progress, identify underachievement, and implement successful interventions • Ability to set high standards and expectations for students with a focus on academic excellence • 	Skills: <ul style="list-style-type: none"> • Strong subject knowledge across Further Mathematics • Ability to innovate in curriculum and pedagogy, making Maths accessible and engaging • Confidence in using digital learning tools to support student learning and departmental administration
Experience: <ul style="list-style-type: none"> • Successful teaching experience of Mathematics at GCSE and A Level (Post-16) • Experience of curriculum planning, assessment design, and schemes of work 	Experience: <ul style="list-style-type: none"> • Successful teaching experience of Further Mathematics at A Level (Post-16) • Experience of contributing to the efficient and effective development of staff and resources • Experience of contributing to development planning and to the process of continuous review and evaluation • Contribution to school-wide initiatives, pastoral programmes, or academic enrichment
Knowledge: <ul style="list-style-type: none"> • Excellent understanding of current developments in Mathematics teaching, pedagogy, and curriculum, including relevant examination specifications • Knowledge of safeguarding and the statutory responsibilities of a teacher 	Knowledge: <ul style="list-style-type: none"> • Knowledge and experience of academic stretch and challenge
Personal: <ul style="list-style-type: none"> • Passionate about Mathematics and committed to inspiring students across the age and ability range • Strong moral purpose, with a commitment to academic rigour, inclusive teaching, and personal growth • Excellent interpersonal and communication skills • Resilient, adaptable, and able to manage competing priorities • Excellent attendance, punctuality, and professional integrity • Support for the Christian ethos of the College 	Personal: <ul style="list-style-type: none"> • Willingness to contribute to the wider life of the school, including extra-curricular activities, house events, or pastoral support • A good sense of humour and the ability to bring joy, curiosity, and challenge to the classroom