



# Samuel Lucas J.M.I. School

**Headteacher: Miss Helen Brind BA (Hons), NPQH**

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## **Job Description: Sports Coach**

**Grade: H8 – H9 (Depending on experience)**

**Hours: 37 hours (Full-time)**

### **KEY RESPONSIBILITIES**

- Teach Physical Education, Physical Activity and Sports Coaching
- Liaise with school staff
- Plan, prepare and deliver schemes of work and coaching programmes in accordance with the academic programmes set out by the school.
- Keep up to date with government initiatives relating to the teaching of Physical Education & Sport and prepare policies and targets as required.
- Maintain and develop effective relationships with clubs, schools and other agencies to create school sporting possibilities
- Support primary schools to develop appropriate intra and inter school competitions and challenges to engage all young people in appropriate intra and inter school competition.
- Maintain records to show rates of participation in events/ competitions and programmes as required as well as implementing other data collection and monitoring programmes
- Any other duties deemed reasonable by your line manager
- Manage the Sports Premium Funding budget and report to Governors

### **Job Description**

- To teach high quality physical education, physical activity and sport to EYFS, Key Stage 1 and 2 pupils in a number of different school environments.
- Identify and adopt the most effective teaching approaches for the EYFS, Key Stages 1 and 2 and keep abreast of contemporary educational issues.
- To take a professional approach to the planning, preparation and organisation of lessons and activities.
- To support and mentor teaching school staff in the delivery of high quality PE and school sport
- To plan and deliver a varied and interesting programme of physical and sporting activity, including intra and inter school competition, sports leadership training and deployment and healthy lifestyles programmes

- Maintain appropriate assessment records, data collection and monitoring information.
- The ability to communicate effectively with pupils, staff and parents.
- To proactively promote additional enrichment opportunities.
- To implement appropriate Health and Safety policies and procedures in order to ensure a safe, effective, child friendly environment at all lessons and activities.
- To be responsible for herself/himself and others in accordance with the Health and Safety at Work etc. Act 1974
- To maintain current knowledge of National Curriculum, Governing Board and other relevant agencies, programmes, policies, guidance and advice.
- To be committed to continuous professional development (CPD) relevant to the post.
- To attend meetings as and when required/directed.
- To liaise with Headteacher and School Business Manager appropriate holiday work in balance with term time additional hours.
- To undertake any other duties appropriate to the post.

## **Person Specification**

### **Technical Criteria - Essential**

- An experienced qualified teacher, NQT or UKCC Level 2 coach (or equivalent)
- Experience and understanding of the National Curriculum and working with children in
- Key Stages 1 and 2.
- Knowledge and understanding of:
- Planning and delivery of high quality PE and sports activities.
- Working with sports clubs and schools to create school club pathways.
- Health and safety in sport.
- Child protection in sport.
- Have at least 2 years' experience in a sporting role.
- Understanding of and commitment to partnership working and communication.

### **Desirable**

- A Degree or Foundation Degree in a sport related subject.
- Evidence of involvement in a range of sport and physical activities.
- Experience of working within:
  - Physical Education especially around EYFS, Key Stages 1 and 2
  - Special needs groups
  - Sports Development
- A good understanding of IT.
- Good insight into current sporting issues.

## **Personal - Essential**

- Enthusiasm and passion for sport.
- Able to establish good relationships with adults and young people.
- Good verbal and written communication skills.
- Organised and proactive.
- Self-motivated, resilient, enthusiastic.
- Ability to demonstrate commitment.
- Confident and able to command respect from pupils and others.
- Ability to work successfully both independently and as part of a team.
- Good judgement and knowing when to seek advice or support
- Ability to work outside normal working hours, if required.
- Willingness to undergo an enhanced DSB Disclosure check.

## **Leadership and Management - Essential**

- Ability to manage large groups of pupils.
- Effective mentor to colleagues, volunteers and leaders.
- Ability to act as a role model of appropriate behaviours.
- Ability to inspire participants and colleagues to high performance.
- Ability to evaluate performance of self and colleagues.
- Ability to use own initiative and manage own work programme.

## **Desirable**

- Commitment to own professional development.

