**Person Specification**

Please note: we will use the person specification to shortlist and interview for this post. Please make sure that your application shows how you meet these criteria.

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| **ESSENTIAL** | **DESIRABLE** |
| **Qualification**[ ] Skills and/or experience in one or more of the following:plumbing, general and grounds maintenance, electrical/building maintenance, heating systems.[ ] Literate and numerate**Experience** [ ] Considerable DIY experience.[ ] Experience of undertaking responsibility for the care and maintenance of premises.[ ] Experience of working as part of a team**Knowledge** [ ] Knowledge of Health & Safety and hygiene regulations relevant to the post.[ ]  Awareness of COSHH regulations[ ] An understanding of and a commitment to safeguarding and promoting the welfare of children.**Skills and Ability**[ ]  Skills in plumbing, electrical work, carpentry/ joinery or painting to competent DIY standard.[ ]  Ability to undertake working at heights, heavy lifting and other strenuous tasks, requiring an appropriate level of physical fitness.[ ]  Ability to work evenings and weekends on an irregular basis and to deal with occasional emergencies outside of normal working hours.[ ] Ability to respond calmly to emergencies | **Qualification**[ ] Recognised qualifications in relevant areas, time served in building trade or apprenticeship or other relevant experience.[ ] PAT testing[ ] Asbestos Awareness Training[ ] Recent Health & Safety Training[ ] Level 1 Safeguarding Training**Experience**[ ] Experience of working in a school environment.[ ] Experience in the building industry.[ ] Previous key holder responsibilities.[ ] Experience of using specialist equipment(e.g. scaffold, ladders, floor polishingmachine etc)**Knowledge**[ ]  Knowledge of the organisation,administration, aims and objectives of theschool.[ ] Knowledge of maintenance and securitysystems and procedures.[ ]  Knowledge of the operation of heating,ventilation systems and common causes ofmalfunctions.**Skills and Ability**[ ] Organisational skills to facilitate lettings.[ ] Ability to communicate and liaise effectively withpersons at all levels and deal with contractors.[ ] Ability to prioritise and organise own tasks withminimum supervision and to work to agreed targets.[ ] Desire and willingness to learn new skills, and respond positively to advice and guidance.[ ] Ability to speak with confidence and accuracy, using accurate sentence structures and vocabulary.[ ] Ability to choose the right kind of vocabulary for the situation in hand without a great deal of hesitation.[ ] Ability to listen to stakeholders and understand their needs. |