**Person Specification**

Please note: we will use the person specification to shortlist and interview for this post. Please make sure that your application shows how you meet these criteria.

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| **ESSENTIAL** | **DESIRABLE** |
| **Qualification**  Skills and/or experience in one or more of the following:  plumbing, general and grounds maintenance, electrical/building maintenance, heating systems.  Literate and numerate  **Experience**  Considerable DIY experience.  Experience of undertaking responsibility for the care and maintenance of premises.  Experience of working as part of a team  **Knowledge**  Knowledge of Health & Safety and hygiene regulations relevant to the post.  Awareness of COSHH regulations  An understanding of and a commitment to safeguarding and promoting the welfare of children.  **Skills and Ability**  Skills in plumbing, electrical work, carpentry/ joinery or painting to competent DIY standard.  Ability to undertake working at heights, heavy lifting and other strenuous tasks, requiring an appropriate level of physical fitness.  Ability to work evenings and weekends on an irregular basis and to deal with occasional emergencies outside of normal working hours.  Ability to respond calmly to emergencies | **Qualification**  Recognised qualifications in relevant areas, time served in building trade or apprenticeship or other relevant experience.  PAT testing  Asbestos Awareness Training  Recent Health & Safety Training  Level 1 Safeguarding Training  **Experience**  Experience of working in a school environment.  Experience in the building industry.  Previous key holder responsibilities.  Experience of using specialist equipment  (e.g. scaffold, ladders, floor polishing  machine etc)  **Knowledge**  Knowledge of the organisation,  administration, aims and objectives of the  school.  Knowledge of maintenance and security  systems and procedures.  Knowledge of the operation of heating,  ventilation systems and common causes of  malfunctions.  **Skills and Ability**  Organisational skills to facilitate lettings.  Ability to communicate and liaise effectively with  persons at all levels and deal with contractors.  Ability to prioritise and organise own tasks with  minimum supervision and to work to agreed targets.  Desire and willingness to learn new skills, and respond positively to advice and guidance.  Ability to speak with confidence and accuracy, using accurate sentence structures and vocabulary.  Ability to choose the right kind of vocabulary for the situation in hand without a great deal of hesitation.  Ability to listen to stakeholders and understand their needs. |