



St Dominic Catholic Primary School

"If we live by truth and in love, we shall grow in Christ"



Job Description and personal qualities

Title of post:	Class Teacher
Accountable and responsible to:	Headteacher
Grade/scale	M1 – M6 (depending on experience)
Actual Annual Salary	£33,075-£45,037
Number of working weeks	Term-time
Working pattern	32.5 hours per week, Monday - Friday

Main purpose

The Teacher will:

- fulfil the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions Document (STPCD)
- meet the expectations set out in the Teacher's Standards
- fulfil duties reasonably directed by the Headteacher.

N.B. The duties listed below are not an exhaustive list of requirements.

Key responsibilities

Teaching:

- be responsible for the quality of the teaching and learning of all pupils who are assigned to the post holder
- plan and teach well-structured lessons to assigned class, following the school's plans and curriculum
- assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils
- participate in arrangements for preparing pupils for summative assessments.

Whole-school organisation, strategy and development:

- contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- make a positive contribution to the school's vision and values
- work with others on curriculum and/or pupil development to secure coordinated outcomes, linked with the School Improvement Plan.

Safeguarding and Confidentiality - including Health and Safety:

- knowledge and application of legislation, including Part 1 of KCSIE
- commitment to protection and safeguarding of children
- maintain appropriate confidentiality
- be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality, security, data protection; and report all concerns to an appropriate person
- promote the safety and wellbeing of pupils
- maintain, teach and model positive behaviour among pupils, managing behaviour effectively to ensure a good and safe learning environment.

Working with colleagues and other relevant professionals:

- collaborate and work with colleagues and other relevant professionals within and beyond the school
- develop effective professional relationships with colleagues.





St Dominic Catholic Primary School



Management of staff and resources:

- direct, supervise and provide support to support staff assigned to them and, where appropriate, other teachers
- contribute to the professional development of other teachers and support staff
- monitor quality and standards of resources delegated to them.

Professional development:

- take part in the school's appraisal procedures
- take part in further training and development in order to improve own teaching and overall performance
- where appropriate, take part in the appraisal and professional development of others.

Communication:

- communicate effectively with pupils, parents/carers, colleagues, wider school community and governors.

Personal qualities:

- empathise and inspire children to love learning
- work under pressure and have an open and approachable manner
- time and resource management
- team player
- enthusiastic.

		Essential	Desirable
Skills and Abilities	An understanding of the Catholic faith and its implications in the day to day life of the school. (do not have to be a Catholic)	*	
	Be able to demonstrate good or outstanding classroom practice and articulate what constitutes effective teaching and learning.	*	
	Promote the school's aims positively, and use effective strategies to monitor motivation and morale.	*	
	Good communication.	*	
	Ability to work effectively as part of a team of staff.	*	
	Ability to inspire, lead and motivate children and staff.	*	
	Good organisational and time-management skill.	*	
	Demonstrate a positive and professional attitude at all times.	*	



St Dominic Catholic Primary School



	Commitment to extra-curricular activities.		*
	Establish and develop close relationships with parents, governors and the community.	*	
	Experience of using an interactive whiteboard and ICT applications to enhance learning.	*	
	Create a happy, challenging and effective learning environment.	*	
	Knowledge of the use of chromebooks/iPads and other wireless technology to enhance learning.		*
	Be able to lead a subject area of the curriculum across the school through subject leadership.		*
Experience	Teaching or placements within the EYFS phase (for EYFS job applicants).	*	
	Experience of teaching or placements in different phases.		*
	Experience of communicating effectively with parents and carers.		*
Knowledge and Understanding	The monitoring, assessment for learning, recording and reporting of pupils' progress.	*	
	The theory and practice of providing effectively for the individual needs of all children (eg. classroom organisation and learning strategies).	*	
	The EYFS Curriculum/The National Curriculum.	*	
	Knowledge of the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and Child Protection.	*	
	The positive links necessary within school and with all its stakeholders.	*	
	A range of effective teaching and learning styles.	*	
	Experience of implementing creative cross curricular teaching.		*
Qualifications	Qualified Teacher Status (QTS) – may be pending .	*	
	Degree or equivalent.	*	
	Evidence of additional qualifications suitable to teaching role.		*
Personal Qualities	A team player.	*	



St Dominic Catholic Primary School



	Approachable.	*	
	Committed.	*	
	Good interpersonal skills.	*	
	High expectations	*	
Safeguarding	Evidence of being proactive in child protection issues and having strong commitment to protecting children.	*	
	Understands legislation and guidance on keeping children and members of the school community safe.	*	

Safeguarding Statement

All Saints Catholic Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to understand and share this commitment. The successful applicant will be subject to an enhanced DBS check, at least two satisfactory references must be provided, and any other safeguarding checks that are required at the time of appointment will be applied to the pre-employment process. All offers of employment are conditional and subject to safeguarding checks being met successfully. The Trust reserves the right to withdraw an offer of employment should it deem pre-employment checks as unsatisfactory.

Following the shortlisting stage, and prior to making a final decision, the Trust/School will collect and process information publicly available about you by conducting a brief online search using an internet search engine. We do this to ensure that the school acts in accordance with its obligations set out in the latest version of KCSiE.

By signing the application form I understand that I am giving my consent for the Trust/School to carry out an online search if I am shortlisted for this post. The search would be part of the Trust/School's due diligence in line with the latest KCSiE guidance and would be limited to identifying any incidents or issues that have happened and are publicly available online. I understand that the Trust/School might want to explore any such incidents or issues with me at interview.