



Bringing Learning to Life

Therfield First School

Early Years SEN Teaching Assistant

Grade: Hertfordshire Support Staff Grade H2-3

Salary: £24,027 - £25,183 pro rata over 43.3 weeks per year

Hours: 21.25 hours per week, term time only

Times: 8.50am-1.05pm daily

Responsible to: Headteacher

Contract: Fixed term (attached to pupil funding)

Purpose of the role

To work with teachers as part of a professional team to support teaching and learning for SEN pupils in the Early Years. Providing learning support to pupils who need particular help to overcome barriers to learning, such as those with moderate, severe, profound and multiple learning difficulties and/or behavioural, social, communication or sensory needs.

Working with teachers to support teaching and learning by working with individuals or small groups of pupils under the direction of teaching staff. May be responsible for some learning activities within the overall teaching plan, enabling other members of the Early Years team to support pupils with particular SEN needs.

Responsibilities

- Support pupils in self-directed play and early learning activities, following the particular interests of pupils.
- Promote increased active engagement in play-based learning activities for pupils.
- Experiment with introducing new areas of interest for pupils.
- Encourage pupils to engage with other pupils within the class and/or school community.
- Implement planned learning activities as agreed with the teacher, adjusting activities according to pupils' responses as appropriate.
- Participate in planning, monitoring, assessment and evaluation of learning activities with the teacher, providing feedback to the teacher.
- Support learning by arranging/preparing resources for lessons/activities under the direction of the teacher, or self-directed as appropriate.
- Support pupils in social and emotional wellbeing, reporting back to the teacher as appropriate.
- Share information about pupils with other staff, parents/carers and external agencies as appropriate.
- Understand and support independent learning and inclusion of all pupils as required.
- Work with pupils on specific targets as identified in EHCP's and IEP's, or on therapy or care programmes, designed and supervised by the SENCO, class teacher or external professionals/agencies.
- If necessary/appropriate, attend to pupils' personal needs including intimate toilet care or changing of clothing.

- Supervise pupils during breaktime and lunchtimes; either playing with or observing safe play behaviours.
- Provide 1:1 support during school events or on educational visits.
- Undertake gentle moving and handling activities as required.

Please note that the responsibilities listed above describe the post as it is as present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

Job Context

- The job holder will be one of typically three adults within our Reception Class of 14 pupils, one of which will be the class teacher/SENCO. The role is predominately to support one pupil with specific SEN needs, as outlined in their EHCP assessed at Specialist level. The job holder will sometimes undertake general teaching assistant duties within the class which will enable other class adults to support the pupil in question.
- The position is offered on a temporary contract and is attached to the child and funding, with the potential to extend the role dependent on the needs across the school.

Person Specification

	Essential	Desirable
Education & Training	<ul style="list-style-type: none"> • Commitment to ongoing training 	<ul style="list-style-type: none"> • NVQ level 2 in Maths and English (or equivalent) • First Aid Trained • Intermediate knowledge of ICT
Experience	<ul style="list-style-type: none"> • Demonstrable experience of working with children 	<ul style="list-style-type: none"> • Experience of supporting a child with SEN • Ability to assess and identify next steps in learning
Knowledge	<ul style="list-style-type: none"> • An understanding of the requirements for maintaining health, safety and security of yourself and others in the learning environment • Awareness of keeping children safe & safeguarding • Awareness of data protection and confidentiality • Understanding of the School ethos and values 	<ul style="list-style-type: none"> • Knowledge of the national curriculum • Knowledge of the Early Years Foundation Stage • Knowledge of the STEPS approach to behaviour
Skills	<ul style="list-style-type: none"> • Good oral and written communication skills • The ability to plan for learning with support from the teacher/SENCO • Work as a member of the team 	<ul style="list-style-type: none"> • The ability to promote positive relationships within the wider school community
Attributes	<ul style="list-style-type: none"> • Patience and sensitivity to children's needs • Reliability, resilience and integrity • Self-confidence and initiative • Enthusiasm and commitment 	

This post is classed as having a high degree of contact with children and those with additional vulnerabilities and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Disclosure and Barring Service is in the guidance notes on the application form. If you are invited to an interview you will receive more information.