

WOODFIELD SCHOOL PERSON SPECIFICATION



JOB TITLE: Assistant Head Teacher – Assessment and Curriculum

1. EXPERIENCE AND QUALIFICATIONS	Essential	Desirable	Method of Assessment
Qualified teacher status	✓		Application Form Interview References Certificates
Degree or equivalent	✓		
Demonstrable commitment to own continued professional development	✓		
Experience of teaching and supporting children with significant SEN (severe and profound learning difficulties) in either mainstream or special school settings		✓	
Successful experience of curriculum leadership	✓		
2. PROFESSIONAL KNOWLEDGE AND UNDERSTANDING, SKILLS AND ATTRIBUTES			
Expert knowledge of an appropriate curriculum for pupils with SLD/PMLD	✓		Application Form Interview References
Excellent classroom practitioner	✓		
Personal enthusiasm for and commitment to the learning process	✓		
Demonstrate the principles and practice of effective learning and teaching including Assessment for Learning	✓		
Knowledge of current legislation and developments in SEN education	✓		
Proven ability in the implementation, modification and development of a curriculum for pupils who have SLD/PMLD		✓	
Proven successful experience of curriculum leadership	✓		
Understanding of assessment and data and how to use assessment data effectively	✓		
Ability to motivate pupils of differing abilities	✓		
Evidence of an ability to create an exciting and well organised learning environment	✓		
High Expectations of pupil achievement and attainment	✓		
Knowledge and experience of using recognized SEN assessment approaches	✓		
Experience of undertaking assessments within all or several key stages	✓		
An awareness of the importance of carrying out effective observation, assessment and record keeping, and ensuring that adequate records are kept of the individual children's progress, and that information is used as the basis for planning the learning.	✓		
An understanding of and capacity to use, effective, differentiated strategies for managing pupil's behaviour	✓		
The ability to work as part of a team	✓		
The ability to prioritise own time, work under pressure and to set and meet deadlines with a sense of balance and perspective	✓		
An understanding of safeguarding	✓		
Ability to use ICT confidently	✓		
The ability to deploy additional adults effectively	✓		
Experience of working collaboratively with multidisciplinary teams	✓		
A commitment to and experience of developing effective partnerships with parents/carers, Governors and other professionals	✓		
A commitment to home school links and the value of warm, welcoming ethos for children and adults alike.	✓		
3. PERSONAL SKILLS AND ATTRIBUTES			
Excellent communication skills (written and verbal) and interpersonal skills	✓		Application

Personal resilience and the ability to support others	✓		Form Interview References
Reflective practitioner	✓		
Ability to initiate and develop new ideas	✓		
Open minded and creative	✓		
Self-confidence and presence	✓		
Cooperative, flexible, and responsive to the needs of the school	✓		
Energy, determination and perseverance	✓		Application Form Interview References
Reliability and integrity	✓		
Well organised and committed to high standards	✓		
Empathy for pupils & colleagues	✓		
A passion for working with pupils with SEN and their families	✓		
Ability to plan and prioritise workload in order to meet deadlines	✓		
Ability to contribute to strategic school improvement planning	✓		
Committed to continuous school improvement	✓		
Ability to contribute to the wider life and ethos of the school	✓		