## Agora Learning Partnership

## Person Specification: Midday Supervisory Assistant





Learning for Life

| Requirements of the Post  | Essential | Preferred | Source                                  |
|---|-----------|-----------|---|
| Qualifications  |           |           |   |
| First aid qualification (or willingness to be trained)                                  | ✓         |           | Application form                        |
| Level 1 Safeguarding (or willingness to train)  | ✓         |           | Application form                        |
| Experience  |           |           |   |
| Experience of working with and/or caring for children in a school or childcare setting  |           | ✓         | Application form, interview,            |
| Experience of encouraging positive play and social interaction                          |           | ✓         | references                              |
| Knowledge   |           | 1         |   |
| Understanding of child development and inclusive practices                              |           | <b>✓</b>  | Application form,                       |
| Awareness of safeguarding, child protection and health & safety procedures              |           | ✓         | interview                               |
| Ability   |           | 1         | '                                       |
| Ability to communicate effectively with children and adults                             | ✓         |           |   |
| Ability to establish positive relationships and act as a role model                     | ✓         |           |   |
| Ability to promote and maintain good behaviour and deal with incidents promptly         | ✓         |           | Application form, interview, references |
| Ability to promote and maintain good behaviour and deal with incidents promptly         | ✓         |           |   |
| Ability to encourage pupils to participate in games/activities and develop independence | ✓         |           |   |
| Ability to work effectively as part of a team   | ✓         |           |   |
| Competence in basic ICT use (to log incidents or training)                              |           | ✓         |   |

| Personal Qualities and Attributes  |          |   |
|--|----------|---|
| Enthusiastic and proactive   | <b>√</b> |   |
| Flexible, solution-focused and reliable  | ✓        |   |
| Discreet and able to maintain confidentiality  | ✓        |   |
| Sense of humour and positive approach  | ✓        |   |
| Commitment to the school's values and ethos  | ✓        | Application form, interview, references |
| Committed to safeguarding and promoting the welfare of children                        | ✓        |   |
| Other Requirements   |          | ·                                       |
| Commitment to ongoing professional   | √        |   |
| development  Willingness to undertake necessary training (e.g. first aid, play leader) | ✓        | Application form, interview             |