



# St Michael's C of E VA Primary School



**JOB TITLE: CLASSROOM TEACHER (EYFS / KS1 FOCUS)**

**Reports to:** Headteacher

**Salary Range:** Teachers' Pay Scale (Main)

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## **1. Purpose of the Job**

To deliver high-quality teaching and learning to pupils assigned to the post holder, ensuring strong progress, high levels of attainment and the development of key knowledge, skills and attitudes.

The Classroom Teacher will provide engaging, purposeful and inclusive learning experiences, maintain high expectations for behaviour and achievement, and contribute positively to the ethos and wider life of the school.

The post has a particular emphasis on Early Years Foundation Stage (EYFS), requiring secure knowledge of the EYFS statutory framework and developmentally appropriate practice. The EYFS framework sets standards for learning, development, assessment and safeguarding for children from birth to age five.

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## **2. Main Duties and Key Responsibilities**

All teachers work within the statutory conditions of employment set out in the School Teachers' Pay and Conditions Document. The duties below are not exhaustive.

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### **A. Teaching and Learning**

- Be responsible for the quality of teaching and learning of all pupils, including planning and preparation of lessons and resources.
- Plan and deliver high-quality, ambitious and inclusive lessons in EYFS/KS1 that reflect both the EYFS framework and National Curriculum expectations.
- Ensure teaching in EYFS is rooted in play-based, experiential learning and the seven areas of learning.
- Use a range of effective teaching approaches including modelling, questioning, scaffolding, retrieval and guided practice.
- Check pupils' understanding regularly and adapt teaching to address misconceptions.
- Plan and deliver purposeful continuous provision that supports independence, exploration and progress.

- Ensure inclusion and access for all pupils at all times, including those with SEND, EAL and disadvantaged backgrounds.
  - Promote spoken language, early reading, writing, mathematics and wider curriculum knowledge.
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### **B. Planning, Assessment and Progress**

- Plan coherent sequences of learning aligned with curriculum intent.
  - Assess, record and report pupils' progress in line with school policy.
  - Use formative and summative assessment to identify next steps.
  - Provide constructive feedback to improve learning outcomes.
  - Track pupil progress and intervene where necessary.
  - Contribute to moderation and pupil progress discussions.
  - Use observational assessment as a primary method to inform planning and provision.
  - Contribute to EYFS Profile assessment and baseline assessment requirements.
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### **C. Classroom Environment, Behaviour and Safeguarding**

- Ensure the environment supports learning through exploration, independence and play-based engagement.
  - Create a safe, inclusive, stimulating and well-organised learning environment.
  - Establish clear behaviour expectations in line with school policy.
  - Manage behaviour effectively, promoting positive relationships and a calm climate.
  - Be vigilant to pupils' emotional, social and mental health needs.
  - Follow safeguarding and child protection procedures at all times.
  - Record and report concerns promptly and accurately.
  - Meet all safeguarding and welfare requirements of the EYFS statutory framework.
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### **D. Inclusion, Equality and Curriculum Contribution**

- Ensure all pupils have equal access to learning and opportunities to succeed.
  - Differentiate teaching to meet individual needs, including SEND.
  - Promote diversity, equality and inclusion.
  - Contribute to the development and implementation of the EYFS/KS1 curriculum.
  - Work collaboratively with leaders to support curriculum priorities.
  - Support targeted interventions and additional provision as required.
  - Contribute to school self-evaluation and improvement planning.
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### **E. Leadership and Wider Contribution**

- Lead a designated subject or curriculum area (except early careers teachers), will have a lead responsibility for a curriculum area across the whole school and will be supported in that role by their line manager), including:

- Monitoring standards
  - Supporting colleagues
  - Contributing to school improvement
  - Advising on resources and CPD
  - Participate in staff meetings and contribute to the wider life of the school.
  - Supervise and deploy support staff effectively.
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#### **F. Communication and Professional Responsibilities**

- Communicate effectively with parents and carers regarding progress, wellbeing and achievement.
  - Attend parents' evenings, meetings and school events.
  - Work collaboratively with colleagues, support staff and external professionals.
  - Support pupil transitions, particularly into and out of EYFS.
  - Engage in CPD and maintain up-to-date professional knowledge.
  - Reflect on and improve own practice.
  - Contribute to enrichment activities such as clubs, trips and events.
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#### **3. Accountability**

- Accountable for the education and welfare of pupils in line with statutory requirements.
  - Responsible for the progress and achievement of all pupils in the class.
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#### **4. Authority**

- Implement school behaviour policies
  - Liaise with parents, carers and external agencies in line with school procedures.
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#### **5. Job Context**

The school welcomes teachers of high professional standard and shares responsibility for continuous improvement. All staff contribute to the development of the school and the progress of all pupils.

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#### **6. Review of Duties**

This job description will be reviewed annually and may be amended following consultation.