



PERSON SPECIFICATION

ADDITIONAL NEEDS SUPPORT ASSISTANT

Essential	Desirable
<u>Qualifications</u>	<u>Qualifications</u> GCSE English and maths at Grade C/ 4 or above Relevant Level 3 childcare qualification
<u>Experience</u> Experience of working with children, either paid or voluntarily	<u>Experience</u> Previous work in other school settings Experience of supporting children with a range of learning needs
<u>Knowledge</u> Basic knowledge of IT Awareness of First Aid Awareness of Keeping Children Safe in Education Awareness of data protection and confidentiality	<u>Knowledge</u> First Aid qualification Level 1 Safeguarding training
<u>Communication Skills</u> Good active listening skills Sensitivity Ability to communicate with adults and children using clear speech Ability to communicate in writing using correct spelling and neat handwriting Ability to relate positively to pupils with regard to their family circumstances, gender, cultural and ethnic background Ability to use a range of computer software	<u>Communication Skills</u> Skills in sign language or Makaton Experience in record-keeping and writing reports for Annual Reviews and case conferences

Essential	Desirable
<u>Personal</u> A positive attitude to pupil learning Fit to carry out work involving moving and handling pupils Respectful approach to dealing with pupils' personal care needs Committed to own professional development, related to the School Improvement Plan Confident to support pupils in the swimming pool Good problem solving skills Ability to work well as a team member Self-motivation and resilience Supportive of our Christian ethos and our values of Respect, Love, Forgiveness, Trust, Hope and Courage Willing to be an active part of our school community	<u>Personal</u> Willing to share hobbies and interests in support of whole school activities A good sense of humour