



PARKGATE JUNIOR SCHOOL

PERSON SPECIFICATION

Cover Supervisor

The following is intended to provide help and guidance. It sets out the qualifications, experience, skills and qualities that we are looking for in the applicant we hope to appoint.

We will be looking for evidence to support the following.

Qualifications

Essential

- Enjoy working with children.
- Qualifications in English and Mathematics.
- Successful experience of working with Primary age children
- Experience of how Special Education Needs support and English as an Additional Language support works in a school setting.
- Experience of team work.
- Qualification for supporting children in school.
- Positive approach.
- Good interpersonal skills.
- Good listening skills.

Desirable

- HLTA qualification or prepared to complete qualification.
- Experience of working as a TA.
- Experience in working with individual or groups of children in a school setting.
- Relevant training or qualification.
- First aid.
- Experience as a Midday Supervisor.

Skills

Must have the ability to:

- Develop positive relationships with children.
- Motivate pupils.
- Communicate clearly, both orally and in writing.
- Organise and co-ordinate work independently and flexibly.
- Experience of using the school behaviour policy.

Personal Qualities

- Energetic.
- Enthusiastic.
- Positive.
- Resourceful.
- Empathetic.