



St Nicholas C of E (VA) Primary School and Nursery



Six Hills Way, Stevenage, SG2 0PZ

Job Description: Cleaner

Pay Grade: HB

Contracted Hours: 2 hours a day after school as required

Line Manager: Site Manager

Purpose of the Role: To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

Responsibilities:

- Undertake cleaning of allocated areas in line with specified standards and as directed
- Operate / use domestic and industrial cleaning equipment and materials, following appropriate training
- Store allocated equipment and materials safely and securely
- Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report serious hazards to line manager immediately

Duties Include:

- Cleaning of classrooms and other areas of the school
- Cleaning all toilets and basins
- Vacuuming, dusting, washing floors, cleaning tables and other general cleaning as required
- Collect and dispose of waste
- Refill and replace soap, towels and other materials
- Other ad hoc cleaning duties as required or requested

Individuals in this role may also undertake some or all of the following:

- Undertake specialised cleaning programmes during school closures or other designated periods

Knowledge Level 1 Safeguarding / Awareness of keeping children safe Awareness of Control of Substances Hazardous to Health (COSHH) Understanding of the Schools Ethos, Vision and Values Manual Handling	Competencies Communication (written and verbal) Listening Team working Customer Service
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Your role in school is an important one.

As a member of the school staff your role in caring for the environment encourages teachers to teach well and children to give their best.