



Job Description

Inclusion Lead/SENCO (Maternity cover) 0.6

Line Management

- To review the performance of teaching and support staff in line management.
- To monitor pupil progress and attainment of all vulnerable groups.
- To measure impact of quality of learning and interventions on outcomes for pupils.
- To report half termly to Senior Leadership on learning and progress.
- To monitor assessment and planning for classes within team to ensure AfL is effectively informing teaching and learning.
- Contribute to the professional development of colleagues through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.
- To lead on SEN, Pupil Premium, behaviour, pupils with English as an additional language
- To track mobility across the school.
- To provide regular updates to the Governor for inclusion.

Monitoring and Evaluation

- To monitor standards of teaching and learning across the school alongside other members of the leadership team.
- To assist the Headteacher and Deputy in the school self-review process and School Improvement Planning.
- To review the provision for vulnerable pupils termly.

Learning and Curriculum

- To keep abreast of new research and initiatives in relation to Inclusion.
- To formulate and review the school's inclusion policy in the light of practice, research and initiatives.
- To ensure classroom practices are inclusive.
- To support colleagues in the teaching of learning skills and behaviours.
- To ensure pupils make good progress in the development of their learning skills.
- To provide appropriate training and support for colleagues and ensure colleagues are kept informed of current thinking.
- To ensure the school continues to provide a broad and balanced curriculum that meets the needs, interests and aspirations of all groups of pupils.
- To manage the resource budget for inclusion.