



JOB DESCRIPTION

Class Teacher

Full / Part Time

PURPOSE OF THE JOB

To deliver high-quality teaching and learning, together with effective care, guidance and support, to pupils in the assigned class, and to carry out the professional duties of a class teacher as required by the Governing Body and under the direction of the Headteacher.

MAIN PURPOSE

The Teacher will:

- Fulfil the professional responsibilities of a teacher as set out in the School Teachers' Pay and Conditions Document (STPCD).
- Meet the expectations set out in the Teachers' Standards.
- Promote and uphold the vision, values and ethos of the school.
- Demonstrate a commitment to safeguarding and promoting the welfare of all children.
- Undertake duties reasonably directed by the Headteacher.

N.B. The duties listed below are not exhaustive and may be amended, following consultation, to meet the changing needs of the school.

KEY RESPONSIBILITIES

Teaching and Learning

- Be responsible for the learning, progress and achievement of all pupils in the assigned class.
- Plan and deliver high-quality, engaging and inclusive lessons in line with the school's curriculum.
- Set high expectations for all pupils, promoting positive attitudes, resilience, independence and a love of learning.
- Adapt teaching effectively to meet the strengths and needs of all pupils, including those with SEND, disadvantaged pupils and those with high prior attainment.
- Use assessment effectively to monitor progress, identify next steps and inform future teaching.
- Assess, monitor, record and report on pupils' attainment, progress and personal

development.

- Establish and maintain a safe, stimulating and well-organised learning environment.
- Promote high standards of behaviour and conduct in accordance with the school's behaviour policy.
- Support pupils' personal, social and emotional development and wellbeing.

Whole-School Organisation, Strategy and Development

- Contribute to the development, implementation and evaluation of school policies, practices and procedures.
- Make a positive contribution to the school's vision, values and strategic priorities.
- Work collaboratively with colleagues to secure consistently high standards of teaching and learning.
- Contribute to curriculum development and school improvement initiatives as appropriate.
- Participate fully in the wider life of the school.

Inclusion and Safeguarding

- Promote and safeguard the welfare of all children and young people.
- Work in accordance with statutory safeguarding guidance and school policies.
- Foster an inclusive environment where every pupil feels valued, respected and able to achieve their potential.
- Promote equality of opportunity and celebrate diversity within the school community.
- Maintain appropriate professional boundaries and act in accordance with the school's safeguarding and staff conduct policies.

Health and Safety

- Be aware of and comply with policies and procedures relating to health and safety, confidentiality, security and data protection.
- Report any concerns regarding the welfare, safety or wellbeing of pupils to the appropriate person.
- Promote the safety and wellbeing of pupils at all times.
- Maintain good order and discipline among pupils to ensure a safe and effective learning environment.

Working with Colleagues and Other Professionals

- Collaborate and work effectively with colleagues, support staff, parents/carers and external agencies where appropriate.
- Develop and maintain positive professional relationships with colleagues and members of the wider school community.

- Contribute to team planning, moderation and professional dialogue to improve outcomes for pupils.

Management of Staff and Resources

- Direct, supervise and support teaching assistants and other support staff assigned to the class.
- Deploy resources effectively to support high-quality teaching and learning.
- Contribute, where appropriate, to the recruitment, selection, induction and professional development of staff.
- Monitor and maintain the quality and effective use of resources delegated to them.

Professional Development

- Participate fully in the school's appraisal and performance management arrangements.
- Take responsibility for improving teaching practice through reflection, professional development and engagement with educational research.
- Keep up to date with developments in education and curriculum requirements.
- Contribute, where appropriate, to the professional development of colleagues.

Communication

- Communicate effectively and professionally with pupils, parents/carers, colleagues, governors and the wider school community.
- Provide clear and accurate information regarding pupils' progress, attainment and wellbeing.
- Promote positive partnerships with parents and carers to support pupils' learning and development.

RESPONSIBLE TO: Headteacher and Senior Leadership Team

PAY SCALE: MPS / UPS

SAFEGUARDING STATEMENT

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced Disclosure and Barring Service (DBS) check, satisfactory references and all other safer recruitment checks.

This job description should be read alongside the Teachers' Standards and the School Teachers' Pay and Conditions Document. The duties described are neither exclusive nor exhaustive and may be amended following consultation to meet the changing needs of the school.