Pope Paul
Catholic Primary School
Baker Street, Potters Bar, Hertfordshire, EN6 2ES~ T: 01707 659755 E: admin@popepaul.herts.sch.uk
Headteacher: Mrs Siobhan King

Job Title: Class Teacher

Reporting to: Headteacher

Core Purpose: To support the implementation of the Mission Statement and carry out the duties of a teacher as set out in Paragraphs 71.1 to 76.5 (inclusive) of the School Teachers' Pay and Conditions Document 2007.

Salary: Teachers' pay scale (M1-M6 depending on experience).

Duties

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

1. Be responsible for the quality of teaching and learning of all pupils who are assigned to the postholder.

2. To supervise the work of any support staff, including support teachers as well as classroom assistants, who are assigned to work with the postholder's pupils.

3. To implement the school's policies, guidelines and codes of practice.

4. *To provide leadership across the school in a designated subject or curriculum area. This will include:

    - monitoring quality and standards
    - contributing to school planning and self-evaluation
    - providing professional support to other teachers and support staff
    - advising the Head of School on appropriate resources and material
    - leading appropriate professional development

    *Not applicable for ECTs.

5. Teachers on the upper pay scale can be expected to make a distinctive contribution compared with other teachers and contribute effectively to the wider team and school.

Accountable for:

- The education and welfare of children in accordance with national conditions of service.
- The quality of learning and achievements of all pupils in the class.

Authority to:

- Implement behaviour management systems within school policies and procedures.
- Liaise with parents or other responsible adults and with external professional staff in accordance with school policies and procedure

Entitlements:

- Annual appraisal (termly reviews)
- Training and development within the school's INSET programme.
- Appropriate professional support from the Executive Headteacher/Head of School and SLT.
- To be consulted before any change is made to this job description.

Safeguarding Statement

All Saints Catholic Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to understand and share this commitment. The successful applicant will be subject to an enhanced DBS check, at least two satisfactory references must be provided, and any other safeguarding checks that are required at the time of appointment will be applied to the pre-employment process. All offers of employment are conditional and subject to safeguarding checks being met successfully. The Trust reserves the right to withdraw an offer of employment should it deem pre-employment checks as unsatisfactory.

Following the shortlisting stage, and prior to making a final decision, the Trust/School will collect and process information publicly available about you by conducting a brief online search using an internet search engine. We do this to ensure that the school acts in accordance with its obligations set out in the latest version of KCSiE.

By signing the application form I understand that I am giving my consent for the Trust/School to carry out an online search if I am shortlisted for this post. The search would be part of the Trust/School's due diligence in line with the latest KCSIE guidance and would be limited to identifying any incidents or issues that have happened and are publicly available online. I understand that the Trust/School might want to explore any such incidents or issues with me at interview.