Achievement & Opportunity For All

HEAD OF MODERN FOREIGN LANGUAGES

JOB DESCRIPTION

Job Title: Head of MFL

Reports to: SLT Line Manager

Salary: TLR 1(b)

Key Purpose of the Job

In addition to those professional responsibilities which are common to all teachers the postholder will: provide professional leadership to the team of teachers and support staff in the department in order to raise attainment by ensuring that the teaching of the subject and pupils' learning within the subject is of the highest quality

Key Responsibilities

1. Developing innovative approaches to the teaching of the subject which enhance pupils' learning and provide the best opportunity for achievement for all students

2. Leading departmental review, planning and self evaluation; ensuring that procedures are in place to monitor the quality of teaching and learning and the overall performance of the department in order to improve learning and raise attainment

3. Managing the resources of the department in accordance with the school's financial procedures and supervising the use and care of resources and teaching areas assigned to the department, including adherence to Health and Safety Regulations

4. Ensuring that appropriate performance management procedures are undertaken in the department, including leading a programme of continuous professional development designed to enhance the working practice of staff

5. Contributing significantly to school planning and presenting the views of members of the department in the school's consultation process

Current Specific Responsibilities

The appointee will take responsibility for the school's aptitude for languages test, working with the SLT.

Review of Duties

The key purpose and key responsibilities of the job are subject to review and may, after discussion with the postholder, be revised.

We are an Equal Opportunities employer. The Broxbourne School is committed to ensuring inclusion, diversity and equality of opportunity. We welcome applications from all suitable candidates and encourage those from underrepresented groups, and/or with protected characteristics, to apply. The school is committed to safeguarding and promoting the welfare of children and young people and expects anyone applying to work in our school to share this commitment. All appointments are subject to pre-employment checks, including a satisfactory enhanced criminal records with Barred List check through the Disclosure and Barring service.