

RICHARD WHITTINGTON PRIMARY SCHOOL

JOB DESCRIPTION: MIDDAY SUPERVISORY ASSISTANT

Local Government Pay Scale

Person Specification

	Essential	Desirable
Qualifications	None required	Current First Aid qualification
Experience	The Midday Supervisor should have experience of supervising children.	In addition, they might have experience of working with children on a voluntary or paid basis.
Knowledge and understanding	The Midday Supervisor should be able to recall the ways in which they have successfully managed children's behaviour.	In addition, they might also have knowledge and understanding of: <ul style="list-style-type: none"> • child development and social interaction; • the value of constructive play opportunities.
Skills	The Midday Supervisor will be able to: <ul style="list-style-type: none"> • talk to children and adults in a clear and calm manner; • work as part of a group and on their own; • encourage high standards of pupil behaviour at all times; • respect confidential information; • initiate games and activities appropriate to the age of the children; • remain calm in a crisis; • undertake appropriate training as required. 	In addition, they might also be able to: <ul style="list-style-type: none"> • recognise behaviour giving cause for concern, and inform teaching staff; • teach play activities to other Midday Supervisors; • examine systems critically, and suggest ways of improving efficiency.
Personal characteristics	<ul style="list-style-type: none"> • Calm under pressure • Tolerant • Able to communicate well with staff and children. 	<ul style="list-style-type: none"> • Well-organised • Creative • Resourceful