

St Joan of Arc Catholic School



Pastoral Support Lead (Job Share)

Required for September 2019

Thursday 8.00am -4.00pm, Friday 8.00am -3.30pm

14.5 hours/week, Term time only

Hay Pay Range H5-H6 points 9-19, actual salary £6,905- £8,355
(depending on experience)

A motivated individual with experience of working with young people is required to give practical and administrative support to the Learning Co-ordinators (Heads of Year) for Years 10 & 11, in their role of managing the behaviour, progress and well-being of pupils. This is a key role in ensuring that the school is an environment that encourages purposeful learning to take place.

Support Staff application forms are available at the school website at www.joa.herts.sch.uk, or contact the school office on 01923 773881.

Completed applications can be emailed directly to vacancies@joa.herts.sch.uk

Closing date for applications is **Thursday 27th June 2019 by 12.00 noon**

Note: This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. A Disclosure and Barring service check will be sought through the Criminal Records Bureau as part of the school's pre-employment checks. If you are invited to an interview you will receive more information.

LOVE CHRIST, INSPIRE OTHERS

Headteacher: Mr P Sweeney M.A

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