



St Dominic Catholic Primary School

St Dominic Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment

Job Description: Learning Support Assistant

Purpose of the role:

To work with teachers to provide targeted support in the teaching, learning and personal development of pupils, enabling them to fully access the curriculum.

Responsibilities:

- Establish positive, supportive relationships with pupils.
- Deliver group interventions, individual programmes of learning, and whole class learning activities, under the direction of the INCo and teachers.
- With the Class Teacher, monitor and evaluate pupils' progress against support plans.
- Provide feedback to pupils in relation to their learning and progress.
- Provide reports as required on pupils' achievement and progress.
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher.
- Support pupils in social and emotional well-being, following whole school policy.
- Share information about pupils with other staff, parents / carers, internal and external agencies, as appropriate.
- Have high expectations and support pupils to become successful learners.
- Assist in maintaining an inclusive learning environment in school.
- To carry out duties that will ensure the smooth running of the class and the school as a whole (including playground supervision).
- Carry out lunchtime duty (for which there is a separate contract) when needed.
- To know and apply school policies, including Child Protection, Health and Safety, Behaviour, Equal Opportunities etc.

LSAs may also undertake some or all of the following:

- Support the work of volunteers and other teaching assistants in the class room.
- Invigilate exams and tests.

- Assist in escorting and supervising pupils on educational visits and out of school activities.
- Assist with trip / educational activity administration.
- Working with teachers, assist in the development of the classroom environment, including displays.
- Provide short term cover supervision of classes.
- Provide break duty/first aid cover.
- Attendance at occasional school INSET may be required.

Knowledge NVQ level 2 in numeracy & literacy (or equivalent) Experience of working with children with special educational needs Basic knowledge of Health, wellbeing and safety Awareness of keeping children safe Basic knowledge of First Aid Awareness of Data protection and confidentiality Understanding of the School's ethos and values	Competencies Communication (written and verbal) Problem Solving Team working Active Listening Motivation Initiative
---	--

This post is classed as having a high degree of contact with children and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of pre-employment checks.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.