

Job Title: English Teacher and KS5 Co-ordinator

Salary: MPS/UPS + TLR2a

School: Robert Barclay Academy

Aim and main purpose of the job

To assist in providing: professional leadership for KS5, to secure high quality teaching, effective use of resources, and improved standards of learning and achievement for all students.

Teaching and Student Learning

The English Teacher and KS 5 Co-ordinator will:

- Be able to teach across the full range of age and abilities,
- Act as a role model and assist the HOD in leading subject staff through own high-quality teaching for KS5,
- Assist the HOD in setting expectations and targets for staff and students in relation to standards of achievement and the quality of teaching including the use of faculty policies for KS5,
- Assist the HOD to engage all subject staff in the creation, consistent implementation and improvement of schemes of learning which incorporate key school learning strategies for KS5,
- Help the HOD to ensure the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme for KS5,
- Work with the HOD to review teaching and learning, monitoring the progress of all students including those requiring additional support or challenge to ensure students are engaged in their learning and achieve success for KS5,
- Take responsibility for leading key curriculum areas for KS5.

Assessment and Self-Evaluation

English Teacher and KS5 Co-ordinator will:

- Assist the HOD in establishing and implementing clear policies and practices for assessing, recording and reporting on student achievement and to assist students in setting targets for further improvement for KS5,
- Work with the HOD to use data effectively to identify students who are underachieving and, where necessary, create and implement an effective intervention plan for KS5.

Relationships with Parents and the Wider Community

English Teacher and KS5 Co-ordinator will:

- Establish a partnership with parents to involve them in their child's learning of the subject, as well as providing information about the curriculum, targets, progress and attainment.

Managing Staff and Own Performance

English Teacher and KS5 Co-ordinator will:

- Prioritise and manage their own time effectively,
- Take responsibility for their own professional development,
- Assist the HOD in providing regular feedback for subject colleagues in a way which recognises good practice and supports their progress against performance management objectives resulting in a tangible impact on student learning for KS 5,
- Assist the HOD in ensuring all subject staff understand and are actively implementing the key aspects of school and faculty policies for KS5,

Managing Resources

English Teacher and KS5 Co-ordinator will:

- Assist the HOD in organising and co-ordinating the deployment of learning resources for KS5.

Strategic Leadership

English Teacher and KS5 Co-ordinator will:

- Assist the HOD in creating a faculty development plan which contributes positively for KS5 and which actively involves all subject teachers in its design and execution,

Whilst every effort has been made to explain the accountabilities and responsibilities for this post, each individual task may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the post which are commensurate with the salary and job title.