

Class Teacher

Job Description

All teachers are required to carry out the duties of a schoolteacher as set out in the current *School Teachers Pay and Conditions Document*.

These responsibilities are not intended to offer a prescriptive list of what teaching is all about. They are intended, however, to try and capture the tasks which all teaching staff have in common.

Responsible to the Headteacher and Senior Leadership team.

Main Responsibilities of the Teacher

- To be responsible for the learning and achievement of all pupils in their class/es ensuring equality of opportunity for all
- To be responsible and accountable for achieving the highest possible standards in work and conduct
- To work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils
- To take responsibility for promoting and safeguarding the welfare of children and young people within the school

Specific Objectives

- Inspire children with enthusiasm and a love of learning.
- Have a thorough up to date knowledge of the Primary curriculum and to produce short, medium and long term plans to ensure the delivery of the national curriculum and RE.
- Organise classroom and learning resources in order to create a rich and stimulating learning environment.
- Demonstrate excellent classroom practice, including thorough and effective assessment for learning and be accountable for the attainment, progress and outcomes of pupils.
- Be aware of pupils' capabilities, their prior knowledge and plan teaching and differentiate appropriately to build on these demonstrating knowledge and understanding of how pupils learn

- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Have a clear understanding of the needs of all pupils, including those with special educational needs; gifted and talented; EAL or disabilities, and be able to use and evaluate distinctive teaching approaches to engage and support them.
- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly.
- Be a positive role model and demonstrate consistently the positive attitudes, values and conduct, which are expected of pupils and have high expectations of behaviour, promoting self-control and independence of all learners.
- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies.
- Communicate and consult effectively with the parents of all children and report to parents on the academic and social progress of the pupils.
- Liaise closely with other teachers and support staff to ensure the smoothest possible transition at the end of the year.
- Be responsible for the effective management of children and staff, encouraging the children to develop their self-confidence and independence.
- Maintain the confidentiality of school records.
- Supervise the work of any support staff who are assigned to work within the class.
- Organise and/or support extra-curricular activities within the School
- To be responsible for a given area of the curriculum which will include:
 - monitoring quality and standards
 - contributing to school planning and self-evaluation
 - providing professional support to other teachers and support staff
 - advising the Headteacher on appropriate resources and materials

Wider professional Responsibilities

- To fulfill all professional duties as laid down in the Teachers' Pay and Conditions.



- Regularly review the effectiveness of own teaching and assessment procedures and its impact on pupils' progress, attainment and well-being, refining approaches where necessary responding to advice and feedback from colleagues
- Participate in the Staff Appraisal procedures and in further training and professional development and use the outcomes to improve the teaching and learning of pupils.
- Contribute to the whole school ethos in maintaining high standards of behaviour, courtesy and uniform whenever in contact with any pupils, either in the school or on outside visits.
- Support other members of staff (teaching or non-teaching) in ensuring that Bridgewater continues to be a caring community with high expectations of conduct from all.
- To operate within the agreed school's Professional Code of Conduct & Policies

