



Learning Support Assistant

Information for applicants

Thank you for your interest in applying to Yavneh College. Below is some information about the post and the school which we hope is helpful. We also enclose a prospectus, an application form and copies of our child protection and safer recruitment policies.

The school is committed to safeguarding children and young people. The selection process includes scrutiny of the information provided in the completed application form, taking up references and an interview. All appointments are subject to a satisfactory enhanced Criminal Records Bureau disclosure.

Please note that applications cannot be considered unless the application form is completed in full. It should be returned to the Headteacher, together with a letter of application.

General information about the school

Yavneh College is located adjacent to the Elstree Film and Television Studios in Borehamwood, Hertfordshire. The town of Borehamwood lies within Green Belt countryside on the outskirts of north London. Borehamwood and Elstree Station, 12 minutes' walk from the school, provides a fast and frequent train service south to Central London and north to St Albans and Luton. The main bus station for Borehamwood is a 3-minute walk from the school and provides services to the local Hertfordshire towns and north London suburbs.

Yavneh College is an 11-18 co-educational comprehensive. Yavneh College was constructed in 2006 as a £30m campus with state-of-the-art facilities and equipment throughout the site. The school was granted Academy status in July 2011.

Our Ofsted inspection in March 2011 graded Yavneh College as 'Outstanding'.

The appointment of a very experienced and successful Senior Leadership Team and teaching staff has meant that the school has enjoyed a reputation for excellence from its inception. Children of staff receive priority for admission to the school (full details are available in the admission section of the school website).



As a comprehensive school, we are committed to all of our pupils realising their full academic potential. We believe that this is best achieved by teaching pupils in sets rather than in streams, bands or mixed ability groups. Lower ability pupils are taught in smaller sets and are supported by learning support assistants.

As a Jewish faith school, our aim is to produce young people who are confident about their identity as members of the Jewish community and of wider British society, and well-equipped with the academic qualifications and wider key skills necessary for successful participation in today's employment market. There is no requirement for staff to be Jewish; we welcome applications from all sections of the community and appoint the best. The majority of our current staff are not Jewish.

If you have never worked in a Jewish school before, the following information may be helpful: school finishes at 1.30pm on Fridays with an early winter closure for a number of weeks at 1.10pm. The school day starts at 8.30am and ends at 4pm on Mondays to Thursdays. We have the same number of days' holiday as other state schools, but our holiday dates can be slightly different if Jewish festivals coincide with the school term.

Our pupils come from close-knit local communities. Most pupils live in stable homes and have two or three siblings. Education is highly valued by parents and pupils and they are ambitious in terms of examination success and future career paths.

Special Educational Needs (SEN) Department

The SEN Department supports pupils with a range of difficulties, including learning difficulties, physical disabilities, emotional and behavioural difficulties and autistic spectrum disorders. The SEN Department is headed by the Special Educational Needs Coordinator (SENCO), who is a qualified teacher. She leads a team of five LSAs. The advertised post is an addition to the team.

The main role of the LSAs is to support particular pupils in lessons. This usually involves working in class but can also involve withdrawing individual pupils from class to work with them on tasks set by the class teacher or the SENCO.

In addition, some of our special needs pupils have social difficulties, which means that those parts of the school day when they are not in lessons - such as lunchtimes - pose particular challenges for them. For this reason, LSAs take their lunch break at different times to the pupils, so that they can act as



supervisors at lunchtimes. LSAs are also used for corridor duty at 8.15 – 8.30am on Tuesdays and Thursdays.

Experience with ASC is desirable but not essential nor is previous experience as a LSA as we can supply training. You will need to have a good general educational background, educated to at least A Level standard, with a minimum C grade in GCSE mathematics and English.

Terms

Full-time Learning Support Assistant 32.5 hrs per week, term time only, Salary range £14,199 - £14,747 pro rata.

Part-Time post also available.

Starting point within range will be according to qualifications and experience.

Holiday must be taken during Yavneh College school holidays.

We hope that this provides you with all that you need to know in order to decide whether you wish to apply. If, however, there is anything further, please do not hesitate to contact the Headteacher via the school office. He will be pleased to answer your queries.