



**JOB TITLE:** CLASSROOM TEACHER  
**REPORTS TO:** HEADTEACHER OR DEPUTY HEADTEACHER  
**SALARY RANGE:** TEACHERS' PAY SCALE (MAIN OR UPPER)

### **1. PURPOSE OF THE JOB**

To be responsible for the high quality of teaching and learning of all pupils who are assigned to the post holder. Ensure that planning, preparation, recording, marking, assessment and reporting meet their varying learning and social needs.

### **2. MAIN DUTIES**

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

#### **THE CLASS TEACHER WILL:**

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Headteacher and staff;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress;
- Report to parents on the development, progress and attainment of pupils;
- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Make effective use of ICT to enhance learning and teaching
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance, or that of other members of staff.

In addition (Not relevant for NQT) - Provide leadership across the school in a designated subject or curriculum area, this to include:

- Monitoring quality and standards;
- Contributing to school planning and self-evaluation;

- Providing professional support to other teachers and support staff;
- Advising the Headteacher on appropriate resources and materials;
- Leading appropriate professional development.

### 3. JOB CONTEXT

The school welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school's development and, therefore, to the progress of all pupils. All teachers, except those who are newly qualified, will have a lead responsibility for a curriculum area across the whole school and will be supported, in that role, by their line manager.

All teachers must maintain the positive ethos and core values of the school, both inside and outside the classroom. Contribute to constructive team building amongst teaching and non-teaching staff, parents and governors;

Teachers in the upper pay scale can be expected to make a particular contribution to building team commitment in line with the statutory requirement to meet threshold standards.

In particular, teachers at UP2/3 will:

- Provide a role model for professional practice in the school;
- Make a distinctive contribution compared with other teachers;
- Contribute effectively to the wider team.

### 4. REVIEW OF DUTIES

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

Name of Post holder:

Date :

Signature of Post holder: .....

Signature of Headteacher.....