



Norton St Nicholas CofE (VA) Primary School

*Norton Road, Norton, Letchworth Garden City,
Hertfordshire SG6 1AG.*



Headteacher: Mr A Brown

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Assistant Headteacher – Upper School Leader L1 to L6 (£42,195 – £47,735)

Dear Prospective Applicant

Thank you for your interest in the post of Assistant Headteacher at our school. We are a thriving, welcoming and nurturing primary school (Ofsted rating good (March 2017) and SIAMS rated outstanding (October 2017) located on the north eastern boundary of Letchworth Garden City. Norton St. Nicholas CofE (VA) Primary School is a popular one form entry primary school with an on-site nursery. The school was opened in 1873 and has been extended and developed over time with ongoing refurbishments to ensure we meet the needs of our school and wider community.

Our aim is to educate and nurture our children, recognising their uniqueness, inspiring them to reach their full potential and enabling them to live a caring and successful life, guided by God's Love. To achieve this aim we provide a secure and creative environment where children feel safe to take risks, to challenge themselves, to grow a positive mindset, good character and virtues and to develop their love of learning. We work in positive partnership with our supportive and friendly parents, our local parish churches and the wider community.

Following my recent promotion from Assistant Headteacher to Headteacher, we are seeking to appoint a new Assistant Headteacher to lead our upper school (year 3-6). This role will include teaching a Key Stage 2 class, leading our upper school team and becoming a key member of our senior leadership team. Our leadership structure means we also have an assistant headteacher who is the lower school leader, as well as a SENCo and School Business Manager.

The role of Assistant Headteacher offers a wonderful opportunity to join our committed and friendly staff team and to play a key role in our continual research-driven development. As a school, we pride ourselves on our high quality church school education and our genuine family first attitude with a commitment to a realistic work/life balance.

While school visits are more challenging in the current climate, we will do our best to facilitate a safe visit, in line with our visitor policy. We also have a few short video tours of our school available on our website in the video resource centre. Please contact the school office on 01462 623322 or email admin@stnicholas23.herts.sch.uk to arrange a visit, to discuss the role further or to find out more about our wonderful school.

In this pack you will find information and instructions on how to apply. The detailed person specification contains the criteria that the selection panel will use in the selection process – **it is essential that you demonstrate thoroughly how well you meet the person specification of the role in your 'personal statement in support of application'**.

Applications may be submitted on Teach in Herts or emailed directly to Mrs Karen Bliss admin@stnicholas23.herts.sch.uk. Please ensure your application arrives no later than noon on Wednesday 10th March. It is our intention to hold interviews during the week beginning Monday 15th March.

Yours sincerely,

Andrew Brown