



Job Title:	Youth Worker
Grade:	H5
Main Purpose:	To work with our student population to support the social development, mental health and wellbeing, and educational outcomes of our students. This will include working proactively with identified young people who require additional support within mainstream education and who may have become, or are at risk of becoming, disengaged with education.
Responsible to:	Assistant Principal – Personal Development
Staff Reporting to Job Holder	None
Contacts within School:	All staff, and all KS3 and KS4 students
Contacts outside of school:	Parents/Carers/other family members External agencies and stakeholders as appropriate
Main Duties:	<ul style="list-style-type: none"> • To act as a role model and build and maintain successful working relationships with students in order to motivate and facilitate responsible social development and effective learning • Explicitly work with groups and individual students to promote resilience, and advise students on how to cope/manage with their social interactions • To promote the school’s ethos of equality and diversity • To promote a culture of positive mental health and wellbeing • To provide mentoring, advice, and support as appropriate to the needs of students • Devise and run youth engagement programmes reflecting the needs and enthusiasms of a group or individual, both inside and outside of school hours, including weekends and holidays on occasion • Devise and run student and parent engagement and information programmes, including parent surgeries/drop-ins, on local and teen related issues, e.g., drugs, youth crime, gang culture, health, fitness, smoking, violence, relationships and bullying etc • To undertake home visits as needed as part of supporting students’ education and attendance, proactively working with parents on their child’s social development and learning



	<ul style="list-style-type: none">• To run mobile/off site outreach sessions for students and/or parents as appropriate• To work in partnership with professionals from other organisations that support young people such as social care, health, police, education, youth offending teams and local authorities• Actively contribute to the school programme of assemblies and curriculum enrichment provision, based on emerging trends from discussions with students• To be highly visible during break and lunch times, including running a club at lunch for targeted groups/year groups every lunchtime• To set up and run a weekly youth club for students, after school and/or at lunchtimes (see above)• To actively engage with students during break times, e.g., leading structured activities such as playing sports, board games, music etc.• To attend case conferences as appropriate and prepare associated reports• To attend pastoral and vulnerable student meetings as relevant, and produce written materials as appropriate i.e., monitoring and evaluation forms• To maintain accurate and appropriately detailed recording systems• Advise pastoral teams by identifying intervention for students requiring support, and those who would benefit from additional/alternative programmes• To provide help and support on issues relating to behaviour following any period of exclusion, or for casual admissions• To report areas of concern and success on a regular basis to the Assistant Principal• To attend evening meetings if requested, e.g., Trustee or LAB meetings and/or school evening events• Undertake and participate in QA (quality assurance) relating to the impact of your work
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Other Specific Duties:

- To continue personal development as agreed at appraisal reviews
- To engage actively in the appraisal review process
- To address the appraisal targets set by the line manager each Autumn Term
- To actively participate in relevant staff training and development opportunities, including staff induction and behaviour support as appropriate



- To promote and follow the Trust's corporate policies
- To comply with the Trust's Health and Safety policy and undertake risk assessments as appropriate
- To show a record of excellent attendance and punctuality
- To adhere to the Trust's Dress Code
- To undertake any other reasonable duty delegated by the Principal

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants, or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but following consultation with you, may be changed by Trustees to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Agreed by _____ (Job holder) Date _____

Agreed by _____ (Line Manager) Date _____