

PERSON SPECIFICATION

POST: EYFS Teaching Assistant

Essential	Desirable
Professional Qualifications and Training	
Level 3 Early Years Practitioner	Experience of working in the EYFS in a primary school
English and Maths to GCSE Level 4 (Grade C)	
Evidence of participation in continuing professional development and commitment to further professional development	
Knowledge and Experience	
Experience of working in an Early Years Setting	Experience of successfully meeting the needs of children with SEND
Experience of working successfully in a team	
Experience of making observations and deciding next steps for EYFS children	Knowledge of Tapestry
Some knowledge of the theory and practice of providing effectively for the individual needs of children, including classroom organisation, behaviour management techniques and teaching and learning strategies	Knowledge of Hertfordshire Steps behaviour management programme
Some knowledge of the teaching of phonics.	Experience of Little Wandle Letters and Sounds
An understanding of the process of how to safeguard children.	
Professional Values	
Commitment to the inclusion of all children in the class and school environment.	
Commitment to setting high expectations for all pupils and to raising educational achievement.	
Commitment to the involvement of parents in their children's learning.	Experience of working with vulnerable families.
Skills and Abilities	
Ability to inspire, lead and motivate children	
Good communication skills at all levels with parents, children, staff and other professionals	
Ability to establish and maintain excellent professional relationships with pupils, parents and colleagues	
Ability to work on own initiative	
Ability to manage own workload, prioritising tasks and balancing different aspects of the role	
Good organisational and time management skills	
Confidence in use of ICT	
High expectations of children's learning and behaviour	
Personal Qualities	
Excellent standards of professional conduct	
Positive, caring attitude, enthusiasm and sense of humour	
Ability to take initiative and work independently	
Ability to work cooperatively as part of a team	

Ability to maintain confidentiality	
Flexibility	
Reflective about own practice	
Hardworking, with a sense of commitment to the job and to the school	
Commitment to equal opportunities	
Supportive of the Christian ethos of the school and willing to contribute to the community spirit in our school family	