



EXAMINATION OFFICER

Salary Range:	H6 – H7 (£23,484 - £28,226 FTE)
Contract:	Permanent. 22 hours per week over 4 days, flexible.
Closing date for applications:	Midday 19 th August 2022 (We reserve the right to interview and appoint prior to the closing date dependent on applications received)
Interviews will be held:	23rd or 24th August 2022
Start Date:	1 st September 2022

King James is a new dynamic through school born out of a merger between two middle schools and an upper school. We educate pupils from Years 5 to 11 and believe that every individual in our community is important and needs to achieve their full potential.

We are looking for an experienced Examination Officer or someone willing to train in this area to join our team at King James Academy Royston to assist with all aspects of internal and external examinations within the school and oversee the training and supervision of our Exam Invigilators.

We are dedicated to high quality professional development and there are opportunities for further progression within the Diamond Learning Partnership Trust. At King James Academy Royston, you can expect a supportive culture within a Trust with very high aspirations. We value our staff and there are many development opportunities within the Partnership.

The Diamond Learning Partnership Trust is a charitable multi-academy trust specialising in the Primary sector. We are building a thriving community of schools that succeed on behalf of their children. The Family of Academies within the Trust currently incorporates two hubs; St Neots and Fenland.

Further benefits include;

- Collaborative approach to working;
- Opportunities to train/work with other academies within the Diamond Learning Partnership Trust to share best practice and resources;
- A friendly and professional team;
- Teacher Pension Scheme;
- A caring and supportive working environment.

Please visit our website: <https://www.kjar.org.uk> for further information and to download an application form. Completed application forms together with a covering letter should be submitted to: Hr@diamondlearningtrust.com or posted to:

HR Department
The Diamond Learning Partnership Trust
C/o Winhills Primary Academy
Off Duck Lane,
St Neots
Cambridgeshire
PE19 2DX

If you would like to discuss the role or visit the Academy before applying, we would be delighted to welcome you. To make an appointment please contact Mrs Becky Copus. B.copus@kjar.org.uk