**Parkgate Infants & Nursery School**

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**Headteacher Mr Gwyn Pritchard B(Ed) Hons, NPQH**

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**Job Description**

**Job Title:** Class Teacher

**Reports to:** Headteacher

**Salary Range:** MPS

**Date:** January 2021

**Purpose of the Job**

To deliver high quality teaching and learning to pupils who are assigned to the post holder.

**Main Duties**

All teachers work within the statutory conditions of employment set out in the current school teachers pay and conditions document and the DFES Teachers’ Standards Framework. The duties listed below are not therefore, an exhaustive list of what is required:

1.1  establish a safe and stimulating environment for pupils, rooted in mutual respect

1.2  set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions

1.3  demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils.

2.2.  be aware of pupils’ capabilities and their prior knowledge, and plan teaching to build on these

2.3   guide pupils to reflect on the progress they have made and their emerging needs

4.1   impart knowledge and develop understanding through effective use of lesson time

4.2   promote a love of learning and children’s intellectual curiosity

4.5   contribute to the design and provision of an engaging curriculum within the relevant subject area(s).

5.4   have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

7.1  have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school’s behaviour policy

7.2  have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly

9.6 Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality.

**Job Context**

The school welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school’s development and, therefore, to the progress of all pupils. All teachers are expected to work at a standard as described in the career grade expectations.

All teachers, except those who are Early Career Teachers will have a responsibilities for a curriculum area across the whole school and will be supported in that role by their line manager.  The duties listed below are not an exhaustive list of what is required of a subject leader:

1. Formulating a written policy for the curriculum area consistent with the requirements of the National Curriculum, governors and local government policy.
2. Fostering curriculum continuity, consistency, balance, match and progression.
3. Organising whole school themes/activities/curriculum.
4. Acting as a consultant to colleagues
5. Creating assessment criteria and portfolio for the school.
6. Monitoring standards and achievement throughout the school within the curriculum area through planning scrutiny, work scrutiny, data analysis and pupil interviews.
7. To identify areas for development on subject leader SEF form and create annual action plan.
8. Audit, order and maintain resources for curriculum area.

*This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974.  An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council’s pre-employment checks.  Please note that additional information referring to the Disclosure and barring Service is in the guidance notes to the application form.  If you are invited to an interview you will receive more information.*

*This role will be reviewed annually as part of the PMD process*

*The duties and responsibilities listed above describe the post as it is at present.  The post holder is expected to accept any reasonable alterations that may from time to time be necessary.*