

Job Description: Teaching Assistant - SEND

Pay grade: H2

Hours: 8.30 - 15.30 with half an hour paid lunch break.

Responsible to: SENDCO

Purpose of the Role: To assist in providing an effective and personalised teaching programme for individuals or groups of children supporting their specific learning need.

Responsibilities:

- To assist the class teacher to deliver the curriculum to children who have additional needs within the classroom framework.
- To implement support plans and timetables as directed by Teacher and SENDCO, in line with school policy.
- To work on individual programmes with the children under the direction and guidance of the class teacher and the SENDCO.
- To provide the teacher and SENDCO with detailed feedback on the child's progress to inform the next stage of planning.
- Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour, as required.
- Be involved in individual, group or class assessment activities, as required.
- To assist in supervising the children at break-times and meal-times, as required by their needs.
- To support the teacher in the implementation of the expectations and policies of the school.
- To participate in school activities and attend staff meetings and training courses as required.
- To meet and liaise with external professionals and experts who may work with the child.
- To communicate with parents and contribute to effective home school relationship.
- Attend to pupils' personal needs, including toileting, social, health, hygiene, first-aid and welfare matters.
- Break and lunchtimes duties which may include: - supervision of children in the dining room, classroom and in the playground - supervision of children eating their lunch - clearing and wiping of tables during and after lunch as necessary.
- To undertake any other duties within the competency of the post as determined by the Head teacher