**Priors Wood Primary School**

**Job Description for Early Years Practitioner**

**Job Title:** Early Years Practitioner (EYP)

**Level Qualified:** It is a necessary condition that a EYP holds an NNEB/Cache diploma in Nursery Nursing, Btech or NVQ level 3 or above in childcare

**Accountable to:** The Head Teacher & EYFS Leader

**Salary Scale:** H3/H4 Depending on Experience

**Location:** Early Years Foundation Stage

**Main purpose of the position:**

* To offer children a safe, secure, caring and supportive environment, providing opportunities to foster their growth and development within the EYFS Principles.

**Main responsibilities and tasks:**

* To work within our Early Years Team, supporting the planning and implementation of activities with individual or groups of children; promoting effective teaching and learning.
* To be part of our Early Years Team that provides a purposeful, stimulating environment rich in learning opportunities, both indoors and outdoors.
* Promote the inclusion of all children. Working effectively as a Key worker, carrying out observations on individual children and contributing to the individuals Learning Journey and managing children’s individual learning experiences.
* Use professional knowledge of the individual and diverse ways that children learn and develop, to meet their differing needs.
* Establish positive and sensitive relationships with children and act as a role model setting achievable expectations.
* Be responsible for organising the environment inside and outside to ensure that resources and equipment are available and appropriate to meet the needs of the individual children in the group. These activities will take into account children’s abilities interests, language and cultural backgrounds.
* Meet the physical needs of children, encouraging good standards of personal hygiene, whilst promoting independence.
* Provide support for the children’s emotional and social needs by implementing the principles of the setting thus promoting the Positive Behaviour Policy.
* Model very high standards in all aspects of their role and personal conduct, adhering to our Code of Conduct policy.
* Support the settings commitment on safeguarding children in all aspects of the setting’s service.
* Be responsible for the planning, development and delivery of the Early Years Foundation Stage in order to meet all learning interests and needs of children, extending them where necessary.
* Contribute to the review and further development of the Early Years Foundation Stage in the nursery /reception class.
* Support the team to monitor and evaluate children's learning through a range of assessment and monitoring strategies.
* Contribute to the setting and review of Self Evaluation Plan and targets in addition to action plans.
* Support the class teacher in providing objective and accurate feedback and reports for parents and other professionals on children’s achievements, progress and related matters.
* Develop positive and sensitive relationships with parents and carers to support their role in children's learning.
* Have a clear knowledge of and adhere to all Health and Safety Regulations.
* Comply and assist with the development of policies and procedures.
* Attend meetings as required and participate in training opportunities and performance development.
* Be accountable for the delivery of the above responsibilities and tasks.
* Undertake any duties set to you by the Senior Management Team that will assist in the day to day running of the setting.

**Additional Information**

**This post is exempt from The Rehabilitation of Offenders Act 1974 as the position involves working within the close proximity of young children. The post holder will be required to undertake an enhanced DBS disclosure.**