



March 2024

Dear Prospective Applicant,

Appointment of Class Teacher at Bowmansgreen Primary School

Thank you for expressing an interest in the class teacher position at Bowmansgreen Primary School. We are a large, happy, two form entry primary school situated in the village of London Colney. Everyone involved in our school works hard to keep the children safe and to give them the very best opportunities possible. We are looking for someone to join the existing team to work in partnership with all stakeholders so that the needs of our pupils are met successfully.

Within our school we work hard to promote the Bowmansgreen values of kindness, respect, friendship, courage, determination, truth, honesty and trust so that everyone feels valued and part of our special community. Both the staff and children are very proud of our school and Ofsted (November 2019) celebrated our cohesive team of governors and staff who share the vision that every pupil will achieve their full potential. The Inspectors also recognised that teachers ask effective questions using subject specific vocabulary and that we cater well for our disadvantaged pupils. This is reflected in the children's attitude to learning – they enjoy coming to school, work hard and benefit from positive relationships with their teachers and nurturing classroom environments which promote good achievement. We are very fortunate that we have supportive staff and governors who are keen to support the work we do in school and we also have strong links with neighbouring schools. Our school has extensive grounds which we use for learning and Forest school activities and the children love helping to look after our school dog, chickens, rabbits and guinea pigs. Bowmansgreen Primary is easily accessible from the M25 and A414 and close to local amenities.

To help you learn more about our school and the roles of our class teachers please find enclosed a number of documents for each role:

- A job description
- A person specification
- An application form
- The Safeguarding Policy

The person specifications contain the criteria that the selection panel will use in the selection process. In addition, the panel will place considerable emphasis on your supporting letter, which should not exceed two sides of A4. The panel will be particularly interested in your recent teaching experience and the unique qualities you possess that will enable you to meet the requirements of the job description and person specification.

When completing the application form please follow these guidelines:

- You may choose to provide your details by hand or use a computer, but please complete all sections in black ink.
- Please submit only the application form and supporting letter. Do not submit a CV instead of an application form.
- Should you choose to e-mail your application, please ensure it is marked 'Confidential'.

Please return your completed application form to the school office via e-mail or as a hard copy **no later than noon on Wednesday 27th March**. Interviews will be held on **Tuesday 16th April 2024**.

If you would like to visit the school please telephone to make an appointment. We look forward to hearing from you.

Yours sincerely,

Mrs Louise Fleming
Headteacher

Headteacher: Mrs L Fleming
Telford Road, London Colney, St. Albans, Herts, AL2 1PH