





*To inspire, enrich and nurture so each individual reaches their full potential*

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**Principal:** Mrs Victoria Hobson

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## Class Teacher

### Job details

- SALARY RANGE:** £31,350 - £42,689 (M1 to M6 - London fringe)
- CONTRACT TYPE:** Permanent
- RESPONSIBLE TO:** Principal
- ACCOUNTABLE TO:** Principal
- HOURS OF WORK:** Your normal hours will be the school's hours of operation (8.00am to 5.00pm)

### Main purpose

The Teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions Document (STPCD);
- Meet the expectations set out in the Teacher's Standards;
- Fulfil duties reasonably directed by the Principal.

### Key responsibilities

#### Teaching

- Be responsible for the quality of the teaching and learning of all pupils who are assigned to the post holder;
- Plan and teach well-structured lessons to assigned classes, following the school's plans and curriculum;
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment;
- Adapt teaching to respond to the strengths and needs of pupils;
- Set high expectations which inspire, motivate and challenge pupils;
- Promote good progress and outcomes by pupils;
- Demonstrate good subject and curriculum knowledge;
- Participate in arrangements for preparing pupils for examinations.

#### Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision;
- Make a positive contribution to the wider life and ethos of the school;
- Work with others on curriculum and/or pupil development to secure coordinated outcomes.;
- Provide cover, in unforeseen circumstances that another teacher is unable to teach.

### Health, safety and discipline

- Promote the safety and wellbeing of pupils;
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment;
- Be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality, security, data protection; and report all concerns to an appropriate person.

### Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school;
- Develop effective professional relationships with colleagues.

### Management of staff and resources

- Direct, supervise and provide support to support staff assigned to them and, where appropriate, other teachers;
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff;
- Deploy resources delegated to them;
- Monitor quality and standards of resources delegated to them.

### Professional development

- Take part in the school's appraisal procedures;
- Take part in further training and development in order to improve own teaching and overall performance;
- Where appropriate, take part in the appraisal and professional development of others.

### Communication

- Communicate effectively with pupils, parents/carers, colleagues, wider school community and trustees.

### Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside of school;
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality;
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

### Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies;
- Work with the Designated Safeguarding Persons (DSPs) to promote the best interests of pupils, including sharing concerns where necessary;
- Promote the safeguarding of all pupils in the school.

*This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and task but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.*

## Person Specification

Criteria	Essential Qualities	Desirable Qualities	Method of Assessment
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status (we welcome applications from ECTs)</li> <li>• Degree</li> <li>• Successful primary teaching experience</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum specialisms</li> <li>• Teaching that has been sustained at outstanding over a period of time</li> <li>• Experience of working across the whole Primary phase (YR-Y6)</li> </ul>	A
<b>Skills, knowledge and understanding</b>	<ul style="list-style-type: none"> <li>• Knowledge of the National Curriculum</li> <li>• Knowledge of effective teaching and learning strategies</li> <li>• A good understanding of how children learn</li> <li>• Ability to adapt teaching to meet pupils' needs</li> <li>• Knowledge of guidance and requirements around safeguarding children</li> <li>• Knowledge of effective behaviour management strategies</li> <li>• Good IT skills, particularly IT to support learning</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of leading a subject area</li> </ul>	A/I
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</li> <li>• High expectations for children's attainment and progress</li> <li>• Ability to work under pressure and prioritise effectively</li> <li>• Commitment to maintaining confidentiality at all times</li> <li>• Commitment to safeguarding and equality</li> <li>• Commitment to professional development</li> </ul>	<ul style="list-style-type: none"> <li>• An excellent attendance record</li> </ul>	A/I/R