



Bishop's Hatfield Girls' School

Headteacher: Mr A Wood BA (Oxon), PGCE, MBA, NPQH
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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



Job title:	Pupil Support Centre Lead
Salary:	Salary Scale H5-6 £22,074 - £26,058 (including fringe) assuming 37 hours pw
Hours:	37 hours per week. Term-time + INSET days
Responsible to:	Assistant Headteacher
Contract:	Permanent (subject to successful probation period)

Do you have the motivation and skills to work with young people to help them to overcome the challenges that they face and enable them to 'achieve their potential and enjoy the journey'? We are seeking a Pupil Support Centre Lead to work with individuals and small groups of pupils who require additional support with accessing education. Our Pupil Support Centre is a calm and welcoming environment where vulnerable pupils are nurtured and supported to achieve their academic potential. Duties cover a range of activities including overseeing and coordinating the use of the PSC as an effective inclusion tool within the school. You will help to ensure that pupils using the PSC have individualised plans for reintegration to mainstream lessons. You will join a committed, friendly and supportive team, working closely with teaching and support staff. We are looking for an enthusiastic and imaginative individual who will share in our commitment to helping all our pupils to thrive.

Visitors tell us that our school is a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the pupils and their thirst for knowledge. Bishop's is a diverse community that offers mutual support and encouragement and expects everyone within it to respect others' heritage, cultures, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that pupils gain here will be a support throughout their lives as British and Global Citizens. We welcome applications from candidates from racially minoritised backgrounds and from other groups that are underrepresented in the UK education system.

This is an exciting opportunity to join the school at a time of growth and development. English and literacy make a huge contribution to the life of the school and we are looking for a candidate who will help to extend this work.

Bishop's Hatfield Girls' School is heavily over-subscribed and has around 950 pupils on roll including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. The school completed its most recent Ofsted inspection in December 2022 and was judged to continue to be Outstanding. However, we are not driven by Ofsted and our priorities lie in supporting our pupils to develop their knowledge, skills and

"Pupils flourish and support each other to succeed"



character through the 'Bishop's 360' model. The school has benefited from a total rebuild on the same site and enjoys excellent state of the art facilities. BHGS holds International School Status, the Music Mark and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

The school's Admissions' Code gives priority places to children of staff and we give high priority to staff development. Staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

We take safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

We strongly encourage interested candidates to come and see the PSC in action and to tour our school. If you would like to visit us, prior to making an application, and see for yourself how our pupils learn in a vibrant, supportive environment please contact Sally Fullerton at sfullerton@bishophatfield.herts.sch.uk.

Please see the job description on our website for more detail.

Closing date for applications: Monday 13th May

Start date: Summer Term 2024 (or as soon as possible)

Interview and assessment date: To be confirmed (please note that we reserve the right to make an early appointment for applications made prior to the deadline)

PLEASE COMPLETE THE BHGS SUPPORT STAFF APPLICATION FORM available on our website -

<https://bishophatfield.herts.sch.uk/vacancies/>

Completed applications should be emailed to sfullerton@bishophatfield.herts.sch.uk

*An Equal Opportunities' Employer,
Bishop's Hatfield Girls' School is committed to
the protection and safety of its pupils and expects all
staff to share this commitment.*