



Chater Infant School

Class Teacher Job Description

Job Title: Class Teacher
Key Stage: EYFS/KS1
Salary Range: MPS

Purpose of the role:

- To effectively carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document and Teaching Standards.
- To meet the expectations set out in the Teacher's Standards
- To fulfil duties reasonably directed by the Headteacher.
- To be responsible for a class of mixed ability children.
- To be aware of the personal needs of individual children and to take responsibility for their well-being.
- To promote positive behaviour management.
- To be responsible for promoting and safeguarding the welfare of children with whom they come into contact.

Key Responsibilities:

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not therefore, an exhaustive list of what is required. They are the duties required for all teachers.

Teaching:

- Be responsible for the quality of the teaching and learning of all pupils who are assigned to the post holder.
- Plan and teach well-structured lessons to assigned classes, following the schools plans and curriculum.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Supervise the work of any support staff, including higher Level Teaching Assistants, who are assigned to work with the post holder's pupils.
- For an experienced teacher, lead a subject.

Whole-school organisation, strategy development:

- Contribute to the development, implementation and evaluation of school policies, practices and procedures.
- Make a positive contribution to the schools values, vision and aims.
- Work with others on curriculum and/or pupil development to secure outcomes.

Health and Safety:

- Be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality, security, data protection- and to report all concerns to the appropriate person.
- Promote the safety and well-being of pupils.
- Promote and management good learning behaviours.
- To perform playground duties on a rota basis with other staff.

Working with colleagues and other professionals:

- Collaborate and work closely with other teachers, senior leaders and other relevant professionals within and beyond the school.
- Develop effective and respectful professional relationships with colleagues.

Management of staff and resources:

- Direct, supervise and provide support to support staff assigned to the post holders class and where appropriate teachers and other members of staff.
- Monitor the quality and standards of resources.
- Subject Leaders- To manage a budget and purchase resources that are pertinent to the post holders' subject responsibility.

Professional Development:

- Be proactive in the schools appraisal procedures.
- Take part in further training and development.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

The post holder should carry out all activities in line with school policies for Health and Safety, Safeguarding, Child Protection, Behaviour, Equalities Scheme, Whistle Blowing and Online Safety.

Class Teachers may also undertake some or all of the following:

- To lead an after school club.
- To lead an assembly.
- To assist with the running of extra-curricular or enrichment opportunities, school productions, off site visits etc.
- To carry out any other duties which are consistent with the Teachers' Pay and Conditions document.