

OFFLEY ENDOWED PRIMARY SCHOOL
SCHOOL LANE, OFFLEY, HITCHIN, HERTS, SG5 3AT



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Headteacher: Mrs P Edwards

JOB DESCRIPTION

JOB TITLE: CLASSROOM TEACHER

REPORTS TO: HEADTEACHER

1. Purpose of the job

To deliver high quality teaching and learning to pupils who are assigned to the teacher.

2. Main duties

All teachers work within the Teachers Professional Standards and the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not therefore, an exhaustive list of what is required.

- Be responsible for the quality of teaching and learning of all pupils who are assigned to the teacher.
- Supervise the work of any support staff, including higher level teaching assistants and support teachers, who are assigned to work with the teacher's pupils.
- To assess, record and report on children's progress and plan appropriate activities related to the children's individual needs.
- To provide a safe and caring learning environment in accordance with the school's aims and behaviour policy.
- To provide for social, moral, cultural and educational development to all children.
- To establish effective relationships with the parents of children and provide reports on progress of the children in your class.
- To supervise non-teaching assistants, parent helpers, University students and work experience students working in your class.
- To contribute to the school's review and development by attending staff meetings and discussions.

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3. Job context

The school welcomes teachers of a high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school's development and, therefore, to the progress of all pupils.

4. Review of duties

- The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.
- To review classroom practice.
- To undertake personal professional development and participate in the school's appraisal process.

5. Hours and Pay

- As set out in the School teachers pay and conditions policy

Signed _____ Date _____